



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

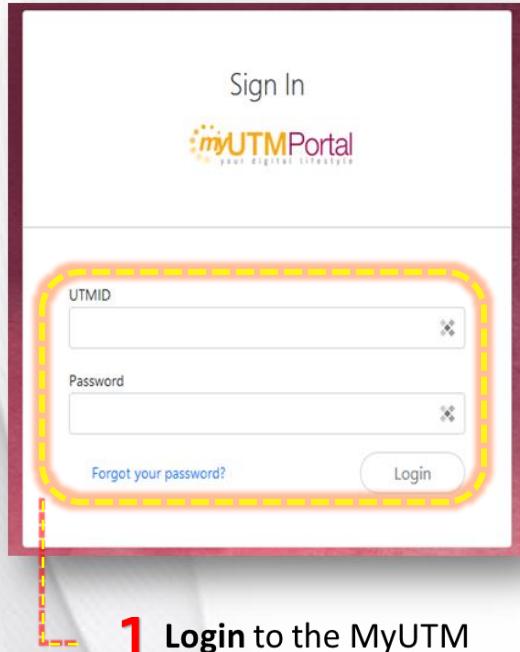
Step-by-Step Guide

VERIFICATION OF COURSE REGISTRATION

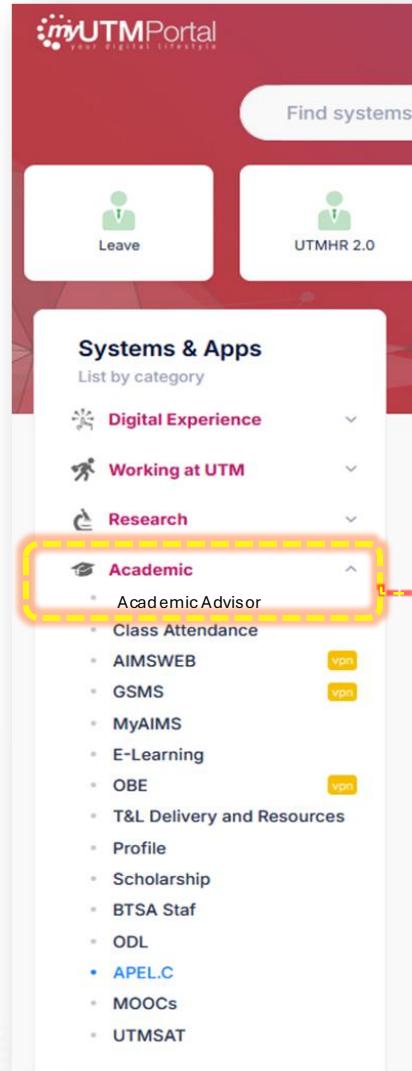
by Academic Advisor

Updated: 5 Jan 2026

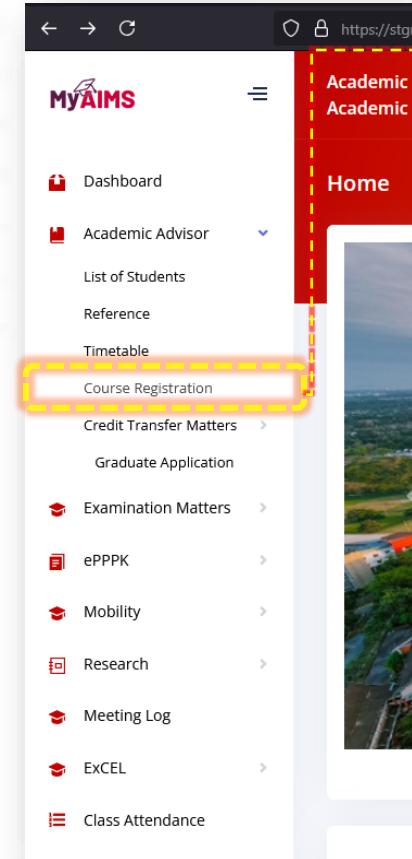




1 Login to the MyUTM Portal



2 Click Academic
3 Click Academic Advisor



4 Click Course Registration

NO.	STUDENT NAME	MATRIC NO.	YEAR/COURSE	GPA/CGPA	SEMESTER/NORM	ACTIVE CODE	STATUS	ACTION
1					3/6	Active	APPROVED	
2					3/6	Active	APPROVED	
3					3/6	Active	APPROVED	
4					3/6	Active	APPROVED	
5					3/6	Active	APPROVED	
6					3/6	Active	APPROVED	

5 Please choose status **Approved** and **Click** to view the list of students

6 Click to view the list of courses

IMPORTANT NOTICE:

- 1) Academic Advisor may verify the student's course registrations in two (2) ways:
 - **Individually**, for each course, follow **Step 7**
 - **In batch/group**, follow **Step 8**
- 2) All submitted course registration will automatically be APPROVED. Academic Advisor may **DISAPPROVE** student's course registration **within the specified period**.



7 to verify EACH COURSES INDIVIDUALLY

Courses Registration

[Curriculum Info](#) [View Individual Result](#)

* Please review the course registration application within [05 Jan 2025 to 23 Jan 2026]

NO.	CODE	COURSE TITLE	SECTION	CREDIT	HS	UM	TD	STATUS	ACTION (PA)
1	SBEC1123	CONSTRUCTION TECHNOLOGY II	EB1	3	-	-	-	APPROVED	
2	SECO3761	TECHNOPRENEURSHIP SEMINAR	07	1	-	-	-	APPROVED	
3	SECO3203	THEORY OF COMPUTER SCIENCE	06	3	-	-	-	APPROVED	
4	SECR3223	HIGH PERFORMANCE & PARALLEL COMPUTING	01	3	-	-	-	APPROVED	
5	SECR3253	NETWORK PROGRAMMING	01	3	-	-	-	APPROVED	

a) Click to verify each course

b) Choose the appropriate status

Course Registration

Course Info

Course Code	SBEC1123
Course Title	CONSTRUCTION TECHNOLOGY II
Section	EB1
Credit	3

Approval Info

Approval Status	
Approval Date	05/01/2026
Remarks	Tidak diluluskan
Staff Name	

c) Click SAVE

NO.	CODE	COURSE TITLE	SECTION	CREDIT	HS	UM	TD	STATUS	ACTION (PA)
1	SEAA3022	INTEGRATED DESIGN PROJECT 1	02	2	-	-	-		
2	SEAA3313	REINFORCED CONCRETE DESIGN 1	02	3	-	-	-		

d) The status for the course will be updated accordingly

8 to verify the COURSES IN BATCH/GROUP

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NO.	CODE	COURSE TITLE	SECTION	CREDIT	HS	UM	TD	STATUS	ACTION (PA)
1	SPEC1123	CONSTRUCTION TECHNOLOGY II	EB1	3	-	-	-	APPROVED	
2	SECD3761	TECHNOPRENEURSHIP SEMINAR	07	1	-	-	-	APPROVED	
3	SECJ3203	THEORY OF COMPUTER SCIENCE	06	3	-	-	-	APPROVED	
4	SECR3223	HIGH PERFORMANCE & PARALLEL COMPUTING	01	3	-	-	-	APPROVED	
5	SECR3253	NETWORK PROGRAMMING	01	3	-	-	-	APPROVED	

Total Credit Registered : 13

Total Credit Approved : 13

a) Click Edit by Batching

b) Tick the checkboxes to review a group of courses

Note: You may select ALL or SOME courses

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NO.	CODE	COURSE TITLE	SECTION	CREDIT	HS	UM	TD	STATUS	ACTION (PA)
1	SPEC1123	CONSTRUCTION TECHNOLOGY II	EB1	3	-	-	-	APPROVED	
2	SECD3761	TECHNOPRENEURSHIP SEMINAR	07	1	-	-	-	APPROVED	
3	SECJ3203	THEORY OF COMPUTER SCIENCE	06	3	-	-	-	APPROVED	
4	SECR3223	HIGH PERFORMANCE & PARALLEL COMPUTING	01	3	-	-	-	APPROVED	
5	SECR3253	NETWORK PROGRAMMING	01	3	-	-	-	APPROVED	

c) Choose the appropriate status

Approval Status

Disapproved
 Please choose...
 Approved
 Disapproved

Remark

Remark...

d) Click Save

Any complaints, applications, appreciation, inquiries, and suggestions:

CONTACT US

<https://support.utm.my>

THANK YOU



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