

# COURSE REGISTRATION GUIDE

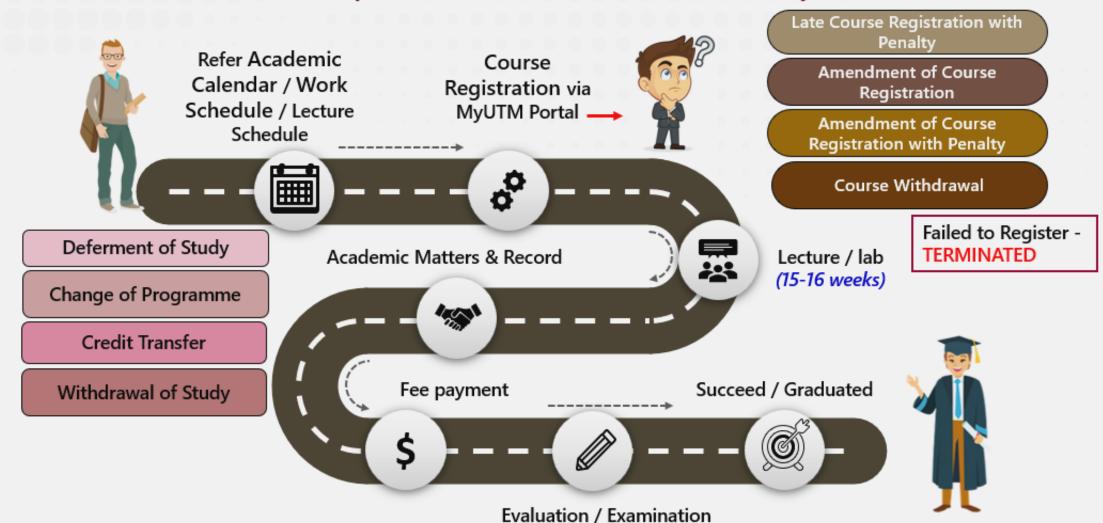
New Bachelor Degree (Full time) Student

**Innovating Sustainable Solutions** 

# STUDENT'S ROADMAP



(UNDERGRADUATE PROGRAMME)



https://amd.utm.my Innovating Sustainable Solutions

(2 weeks)

# www.utm.my

# **COURSE REGISTRATION**



## **BY NEW STUDENTS**



Kindly refer to **New Student REGISTRATION** 

**KIT**: <a href="https://admission.utm.">https://admission.utm.</a>
<a href="mailto:my/registrationkit/">my/registrationkit/</a>

or

**WORK SCHEDULE:** 

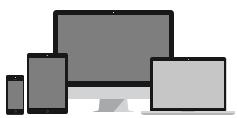
https://amd.utm.my/workschedule/





https://my.utm.my

Student may use any device:

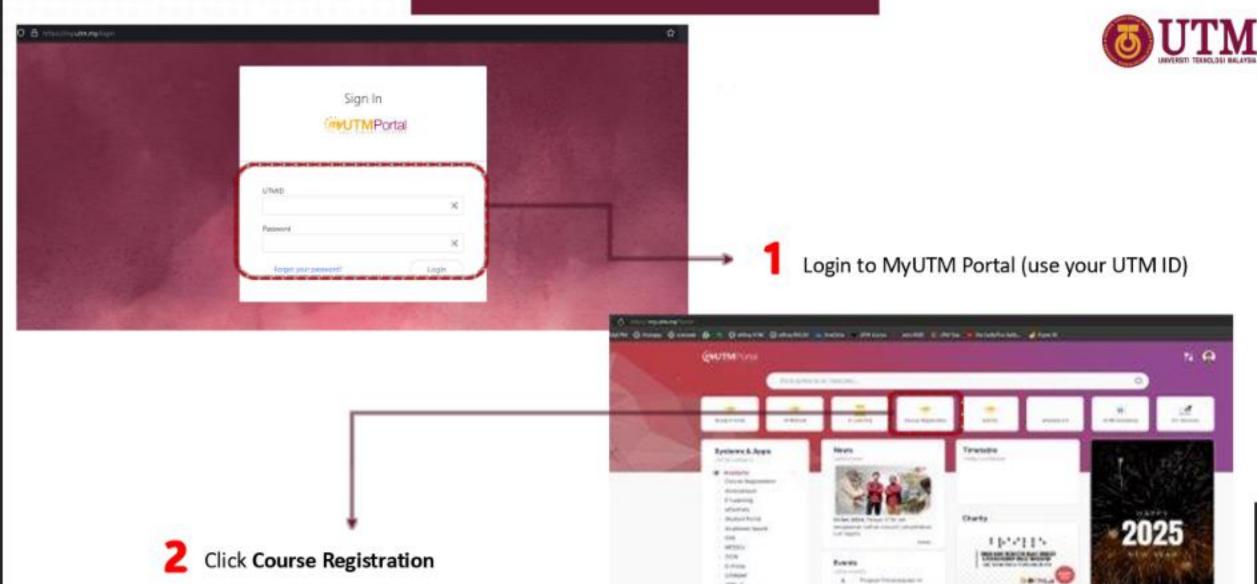




Student need to register the courses with Code & Section as determined by Faculty.

Kindly refer to the list given by Faculty.



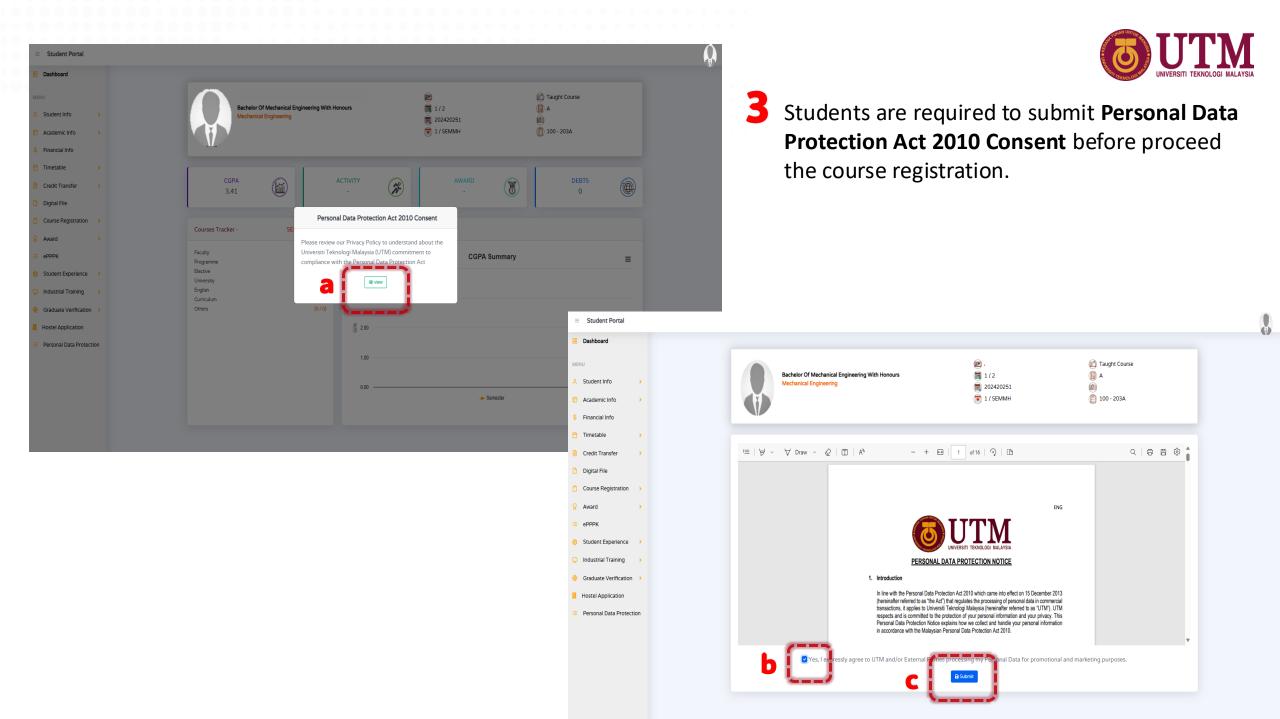


proj. f.

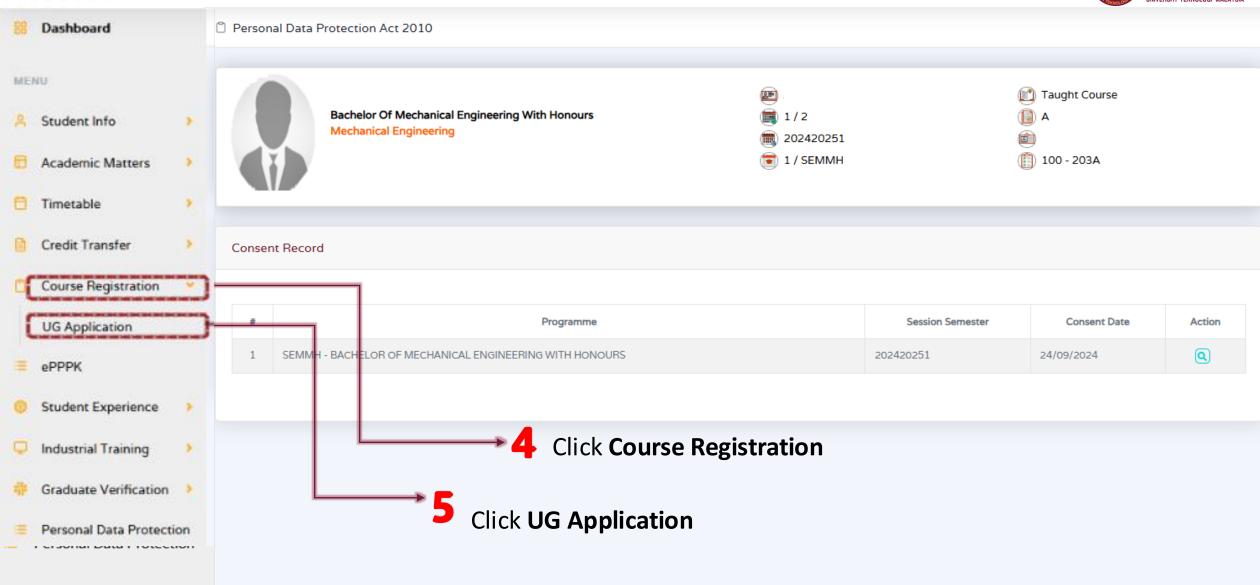
S Tomorrows of Compaction of Sections see Association ( Month

Academic Calendar ( Notes ) Named Signal Free Season

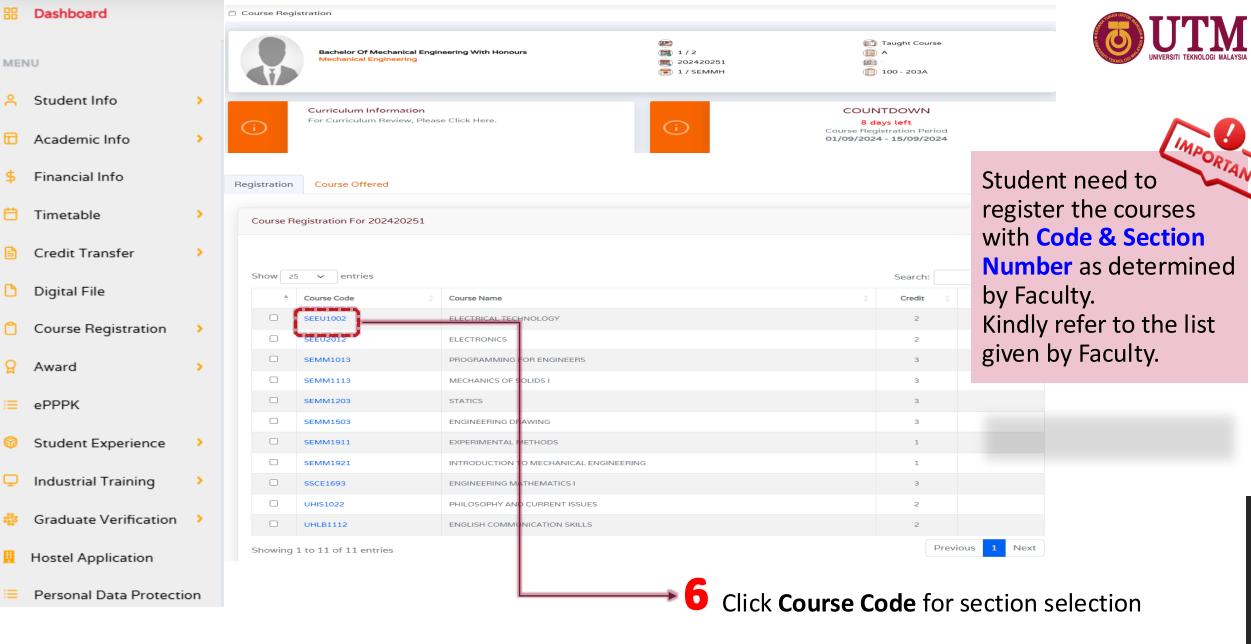
5 1/10/pain

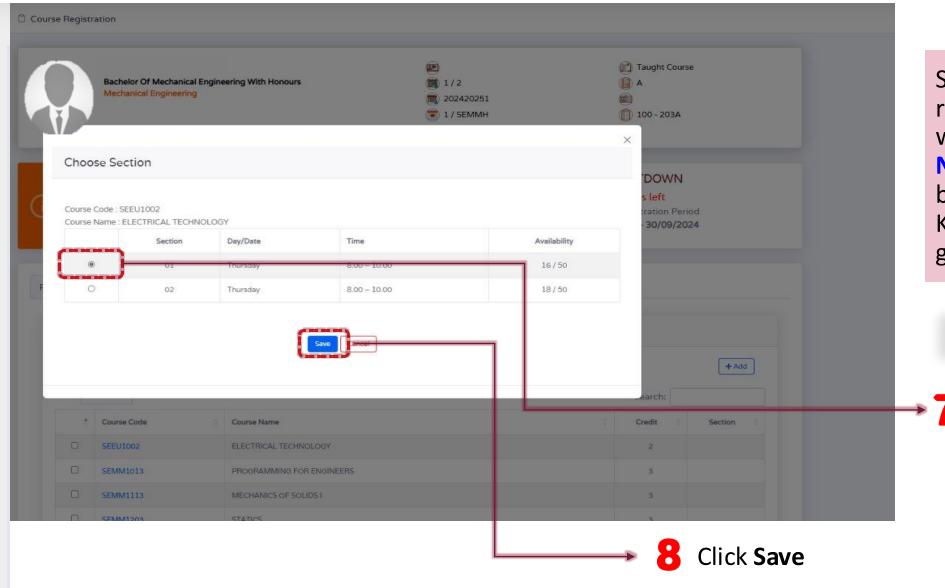












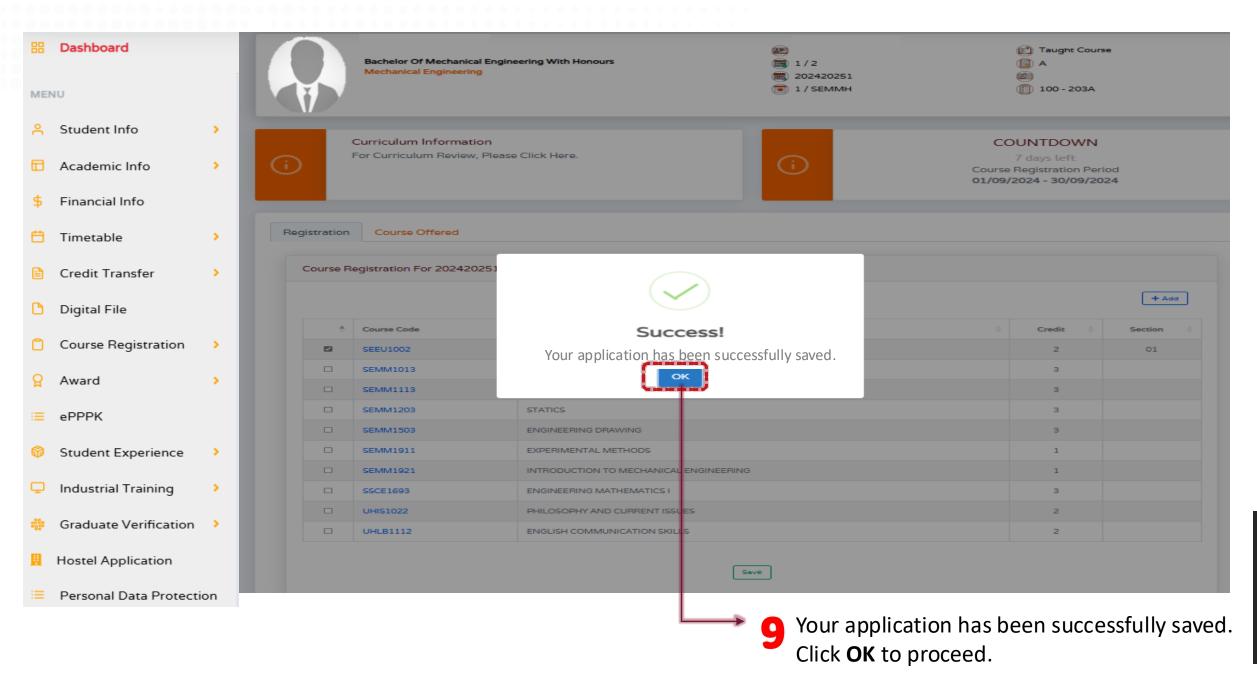
tion

Student need to register the courses with Code & Section Number as determined by Faculty. Kindly refer to the list given by Faculty.

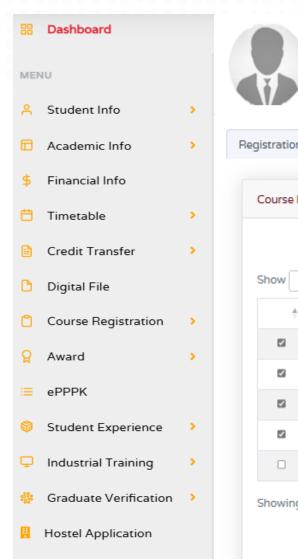
7 Choose Section for the course code

3









Personal Data Protection



**Bachelor Of Mechanical Engineering With Honours** Mechanical Engineering

2= 1/2 202420251 1/SEMMH

Taught Course A

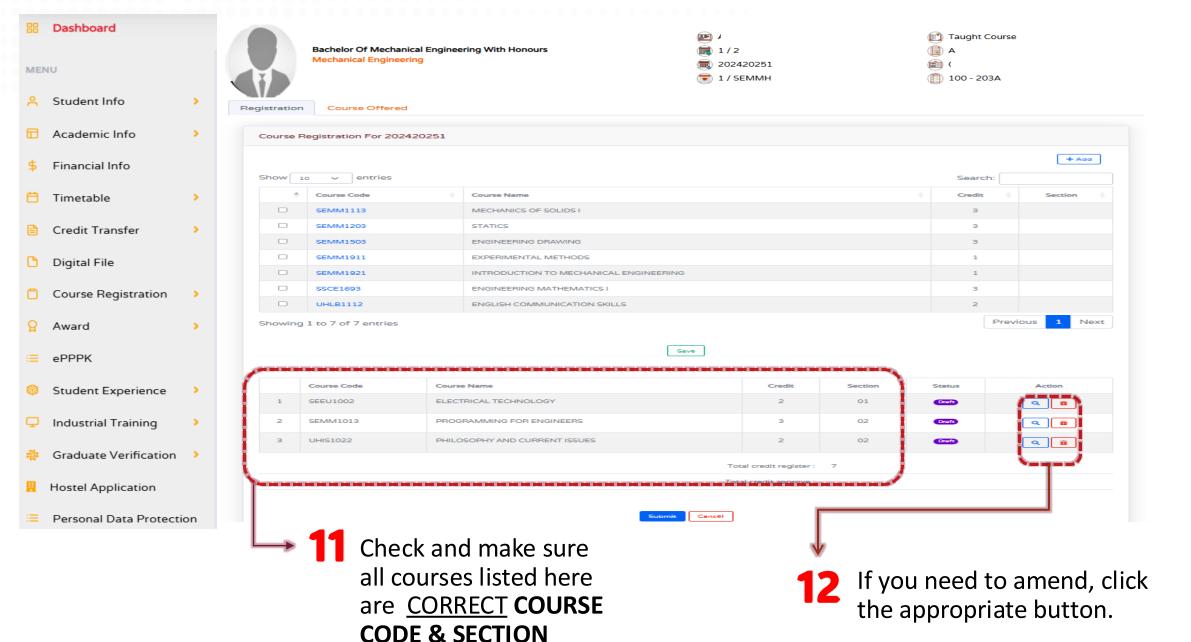
100 - 203A

your progress.

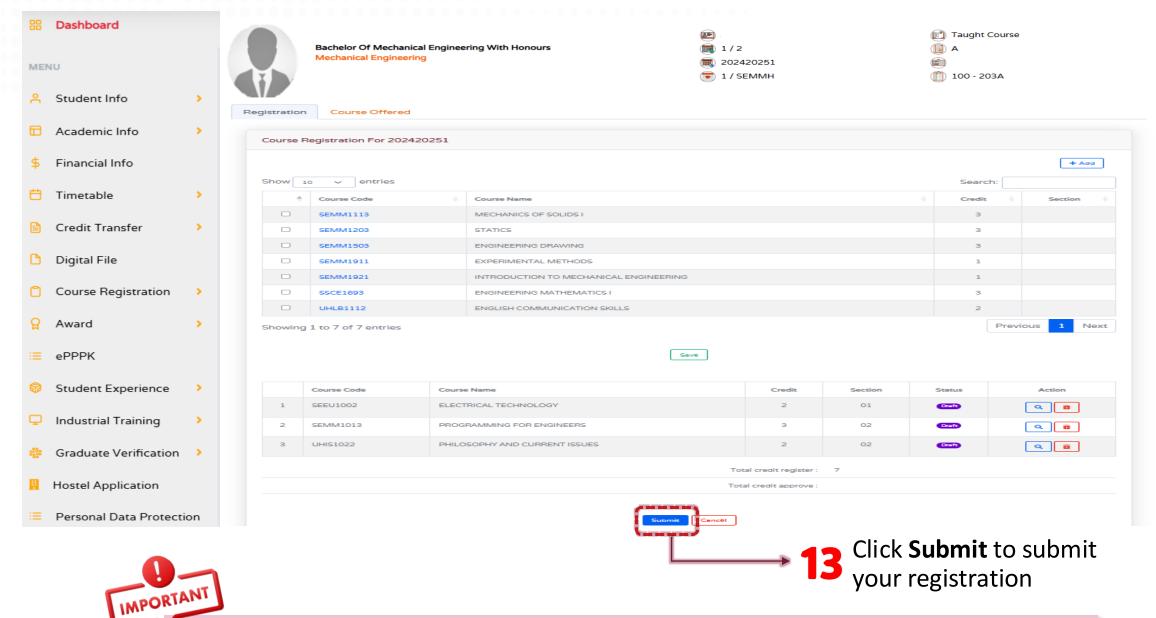
Course Offered Registration











After submission, any amendment to course registration should be done during Amendment of Course Registration Period.

<b>⊞</b> Dashboard	Bachelor Of Mechanical Engineering With Honours Mechanical Engineering	(E) 1/2 (E) 202420251	Taught Course  A
MENU		■ 1/SEMMH	100 - 203A
Student Info	Registration Course Offered		
Academic Info	Course Registration For 202420251		
Financial Info			+ Add
	Show 10 v entries		Search:
Timetable	† Course Code   Course Name		Credit \$ Section \$
	SEMM1503 ENGINEERING DRAWING		3
Credit Transfer	SEMM1911 EXPERIMENTAL METHODS		1
	□ SEMM1921 INTRODUCTION TO MECHANICAL ENGINEERIN □ SSCE1693 ENGINEERING MATHEMATICS I	NG	3
Digital File	UHLB1112 ENGLISH COMMUNICATION SKILLS		2
Course Registration >	Showing 1 to 5 of 5 entries	Save	Previous 1 Next
Award >			
- DDD/	Course Code Course Name	Credit Section	Status Action
ePPPK	1 SEEU1002 ELECTRICAL TECHNOLOGY	2 01	(Approved)
Student Experience >	2 SEMM1013 PROGRAMMING FOR ENGINEERS	3 02	Approved Q.
	3 SEMM1113 MECHANICS OF SOLIDS I	3 82	Approved
Industrial Training	4 SEMM1203 STATICS	3 02	Approved
J	5 UHIS1022 PHILOSOPHY AND CURRENT ISSUES	2 02	Approved
Graduate Verification >		Total credit register: 13	
		Total credit approve: 13	
Hostel Application  Personal Data Protection  For Cou	rse Registration by <b>NEW</b> Students, all	т-	k <b>View Slip</b> to view co stration slip.
IMP TO COU	se negistration by INL W Students, an	regi	stration slip.

For Course Registration by **NEW** Students, all submitted course registration will automatically be APPROVED.

# www.utm.my

#### Example view of Course Registration Slip



#### UNIVERSITI TEKNOLOGI MALAYSIA

ACADEMIC MANAGEMENT DIVISION 81310 UTM JOHOR BAHRU, JOHOR, MALAYSIA.

#### COURSE REGISTRATION SLIP

FACULTY: FAKULTI KEJURUTERAAN MEKANIKAL SESSION/SEMESTER: 202420251 YEAR/PROGRAMME : 1 / SEMMH

IC/PASS: MATRIC CARD NO :

ADDRESS :

NO.	CODE	COURSE TITLE	LEARNING METHOD	EXAM TYPE	SECTION	CREDIT	STATUS
1	SEEU1002	ELECTRICAL TECHNOLOGY	FC	FTF	01	2	
2	SEMM1013	PROGRAMMING FOR ENGINEERS	FC		02	3	
3	UHIS1022	PHILOSOPHY AND CURRENT ISSUES			02	2	

TOTAL CREDIT REGISTERED 007 TOTAL CREDIT TRANSFERED 000

#### VERIFICATION FROM ACADEMIC ADVISOR

VERIFIED BY : DATE VERIFIED: REMARKS

**DATE**: 24-Sep-2024 #PLEASE CHECK YOUR NAME AND ADDRESS. CORRECTIONS CAN BE MADE AT YOUR FACULTY/SCHOOL.

#### Learning Method Definition:

Substitution

OL = Online Learning FC = Face to face BL = Blended Learning (Starts with online learning followed by face to face) BLS = Blended Learning

#### Examination Type Definition:

exam

SYNC O = Synchronous online invigilation exam; no invigilation and no FTF = Face-to-face final exam proctoring

SYNC OP = Synchronous online exam using online proctoring

AA = Alternative Assessment SYNC OV = Synchronous online NFE = No Final Exam exam with online invigilation ASYNC O = Asynchronous online SYNC P = Synchronous online exam with physical











To register course which is not listed



To view the full courses in the curriculum

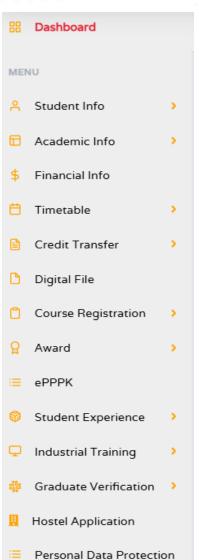


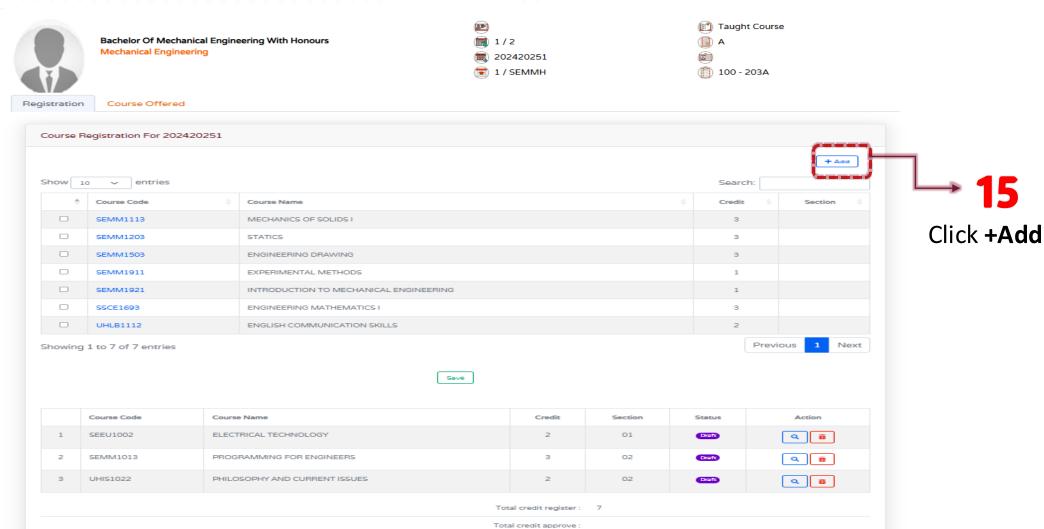
Minimum and maximum credit hours to register



# To register course which is not listed

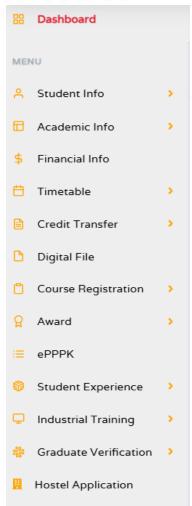




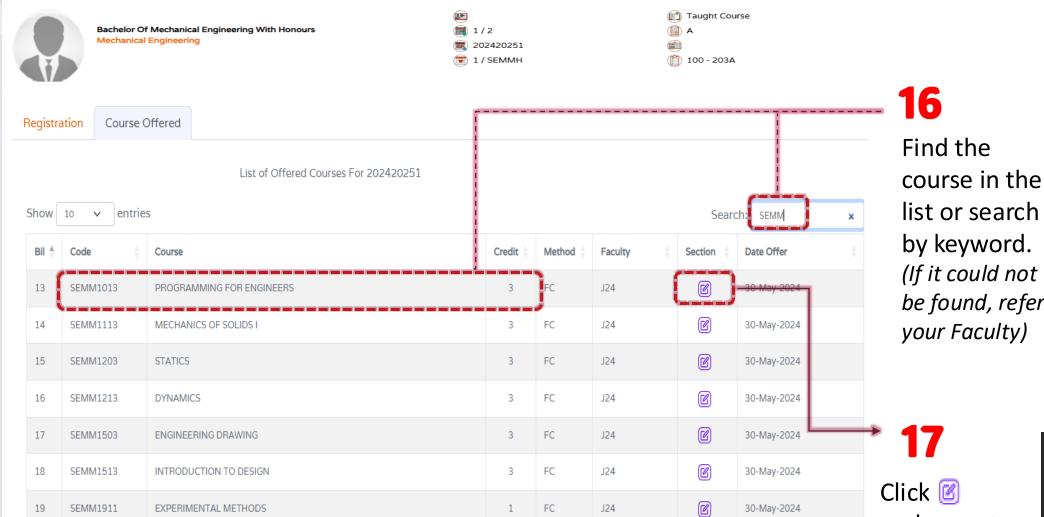


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## Example view of **List of Courses Offered** for current semester.



Personal Data Protection



and repeat Step 7 - 10.

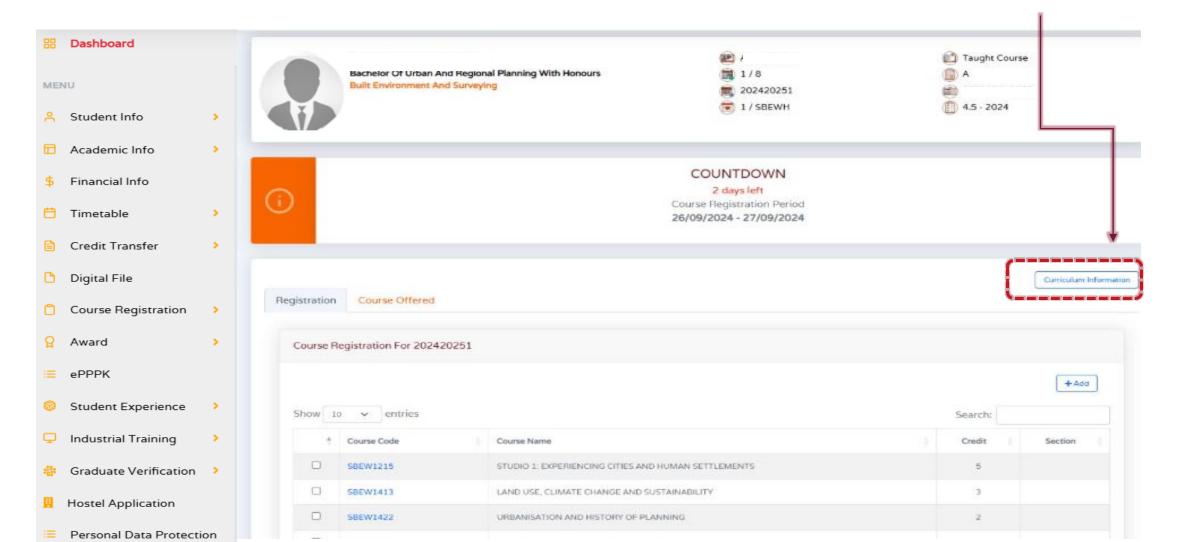


## To view the complete courses in the curriculum



If course could not be found in the list, it may due to it is <u>not in the Curriculum</u> or it <u>is not offered in the current semester</u>.

Click **Curriculum Information** to view list of courses in the Curriculum.



## Example view of **Curriculum Structure**



**SEMM1513** 

Curriculum Str	ructure - [NoKP:	1				
			0 / 0 Course Credit (SEMM02)			
Core	Total Credit					
Faculty	0/0	View Courses		-		
		Semester	Course	Course Code Grade		
			ELECTRICAL TECHNOLOGY	SEEU1002		
			ELECTRONICS	SEEU2012		
			PROGRAMMING FOR ENGINEERS	SEMM1013		
			MECHANICS OF SOLIDS I	SEMM1113		
			STATICS	SEMM1203		
			DYNAMICS	SEMM1213		
			ENGINEERING DRAWING	SEMM1503		

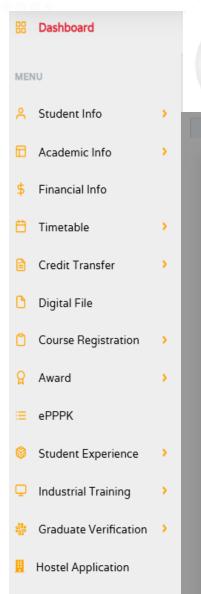
INTRODUCTION TO DESIGN

# www.utm.my

# Minimum total credit hours to register per semester

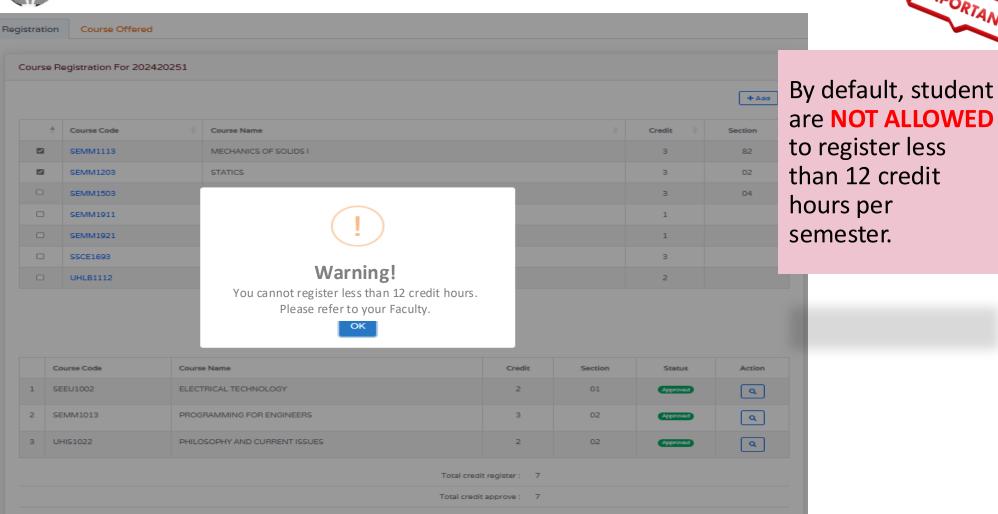






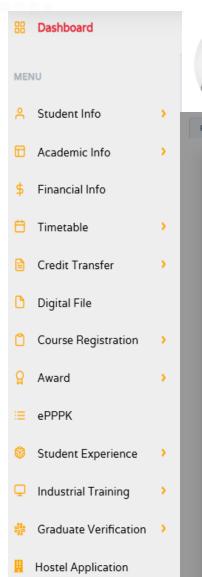
Personal Data Protection





# : A:

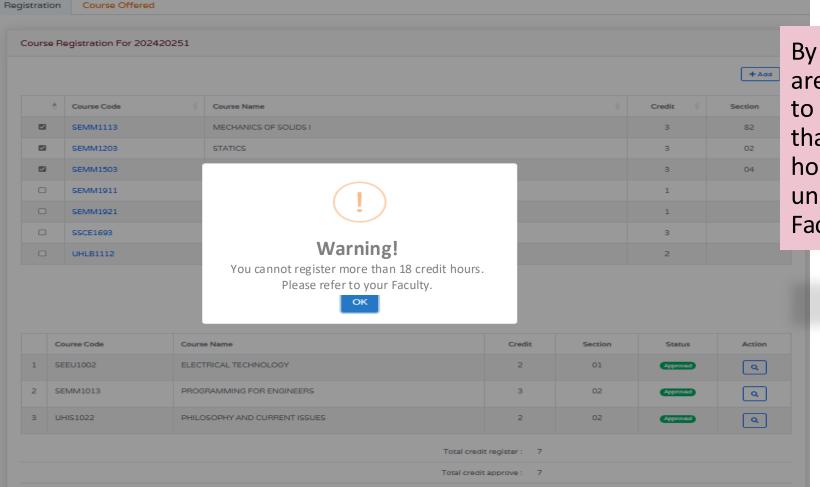
# Maximum total credit hours to register per semester



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By default, student are **NOT ALLOWED** to register more than 18 credit hours per semester unless set by the Faculty.

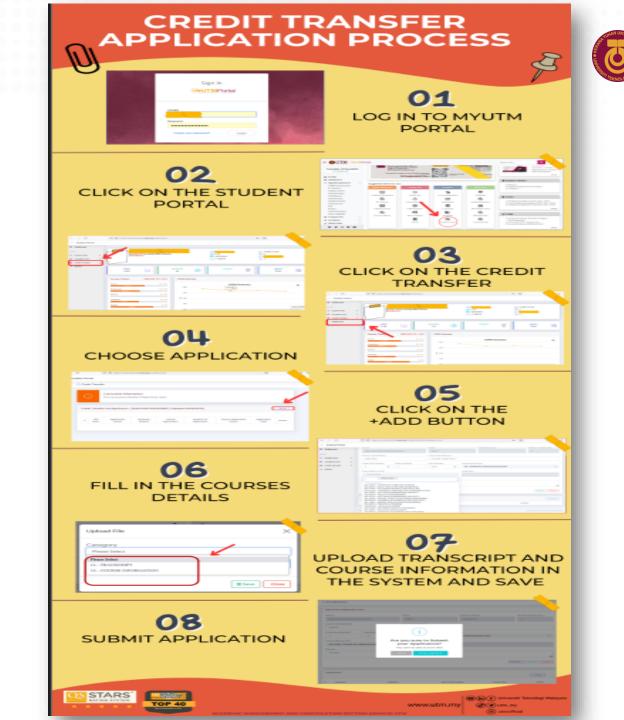
# www.utm.n

# CREDIT TRANSFER APPLICATION

For student who want to apply for vertical credit transfer (credit exemption), you may apply through Student Portal within <a href="Week">Week</a> 1 and Week 2 only.

Credit Transfer Application Process

https://bit.ly/Credit-Transfer-UTM



#### **FACULTY OF CIVIL ENGINEERING (FKA)**

Undergraduate ska-ug@utm.my|+607-5533072

Postgraduate +607-5531744

#### **FACULTY OF ELECTRICAL ENGINEERING (FKE)**

Undergraduate undergraduate-office@fke.utm.my | +607- 5557238 Postgraduate postgraduate-office@fke.utm.my | +607- 5557032

#### **FACULTY OF MECHANICAL ENGINEERING (FKM)**

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Postgraduate tp-fkkt@utm.my | +607-5535908

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Postgraduate tp-fc@utm.my | +607-5538828

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+607-5557790 (SHARPS)

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Postgraduate academic-fm@utm.my | +607-56 10188

#### FACULTY OF EDUCATIONAL SCIENCE & TECHNOLOGY (FEST)

Undergraduate ugfest@utm.my Postgraduate pgfest@utm.my

# **CONTACT US**

#### MALAYSIA-JAPAN INTERNATIONAL INSTITUTE OF TECHNOLOGY (MJIIT)

Undergraduate mjiit.ug@utm.my | +603-22031551 Postgraduate mjiit.pgam@utm.my | +603-22031551

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Postgraduate academic.ahibs@utm.my | +603-21805023/5025

#### FACULTY OF ARTIFICIAL INTELLIGENCE (FAI) PREVIOUSLY KNOWN AS RAZAK FACULTY OF TECHNOLOGY & INFORMATICS (FTIRE)

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#### SPACE UTM

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#### SCHOOL OF GRADUATE STUDIES (SPS)

Postgraduate graduate@utm.my | +607-5537799 / 377897 / 37816

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#### STUDENT RECRUITMENT & ADMISSION SECTION (SRAdS)

Undergraduate ugrad@utm.my | +607-5537573/7632/+06-9742806

Postgraduate pgrad@utm.my | +607-5537900

General admission@utm.my | +60197061748 (CALL ONLY)

#### ACADEMIC MANAGEMENT & CONFERMENT SECTION (AMaCS)

Undergraduate amd@utm.my | +607-5332217/ 4719/ 2310/ 2268/ 2287/

2223 (JB)

Postgraduate amd@utm.my | +607-5335614/ 2271/ 3197/ 2286 (JB)

+603-48199181(KL)
General Inquiry amd@utm.my | 1+607-5332234 / 5700 (JB)

#### SENATE & CONVOCATION UNIT

Senate amd@utm.my | +607-5332236/ 2167 Convocation konvo@utm.my | +607-5332314/ 2300



#### Department of the Bursary (For Mainstream Student)

#### Email: bendahari-ukp@utm.mv

(please quote your full name and identification number (IC/ISID) and the subject of your query when contacting us)

#### **SPACE UTM (For IDP Student)**

#### Email: space@utm.my

(please quote your full name and identification number (IC/ISID) and the subject of your query when contacting us)

## **Digital Services Department**

https://support.utm.my



\_(For first-time users, click "New Feedback" and complete the complaint/feedback in formation including the personal information — IC No, UTM official email: staff (<u>@utm.my</u>) or student (<u>@graduate.utm.my</u>). Then click "New Register" and enter your username & password. When completing the complaint/feedback information

**FAQs** 



https://bit.ly/FAQs-AMaCS

# THANK YOU







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**Academic Management & Conferment Section (AMaCS)** Ground Floor, Block F54, UTM 81310

Johor Bahru, Johor



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**Academic Management & Conferment Section**