

**WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION  
 (TAUGHT COURSE AND MIXED MODE – TAUGHT COURSE & RESEARCH)  
 FOR SEMESTER II AND SHORT SEMESTER 2024/2025 SESSION**

NO.	DESCRIPTION	DURATION	WEEK	DATE	REMARKS
1.	Registration of Courses for Semester II, 2024/2025 Session ( <b>ONLINE</b> )	2 weeks	-	13 – 28 Mar 2025	<a href="https://my.utm.my">https://my.utm.my</a> According to the Postgraduate Academic Regulations, students must register courses every semester within the specified dates. Those who fail to register without acceptable reasons will be terminated.
2.	Semester II, 2024/2025 Session Lectures (Part 1)	7 weeks	Week 1 – 7	17 Mar – 4 May 2025	<b>Birthday of the Sultan Johor (Johor Only)</b> 23 Mar 2025 <b>Eid Al-Fitri*</b> 31 Mar – 1 Apr 2025 <b>Nuzul Al Quran (KL Only)</b> 18 Mar 2025
3.	Deadline for Registration of Courses ( <b>ONLINE</b> )	-	-	28 Mar 2025	<a href="https://my.utm.my">https://my.utm.my</a>
4.	Amendments of Course Registration ( <b>ONLINE</b> )	1 week	Week 3	31 Mar -6 Apr 2025	
5.	Deadline of Amendments of Course Registration ( <b>ONLINE</b> )	-	Week 4	6 Apr 2025	
6.	Late Registration of Courses ( <b>WITH PENALTY</b> )	1 week	Week 4	8 – 18 Apr 2025	A penalty of <b>RM100.00</b> for each course will be imposed for late registration/ amendments.
7.	Deadline for Late Registration of Courses ( <b>WITH PENALTY</b> )	-	Week 5	18 Apr 2024	
8.	Amendments of Courses Registration ( <b>WITH PENALTY</b> )	2 weeks	Week 4 - 5	21 – 25 Apr 2025	
9.	Deadline for Amendments of Courses Registration ( <b>WITH PENALTY</b> )	-	Week 5	25 Apr 2025	

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NO.	DESCRIPTION	DURATION	WEEK	DATE	REMARKS
10.	Mid Semester Break for Semester II, 2024/2025 Session	1 week	Week 8	5 – 9 May 2025	
11.	Course Withdrawal (TD)	3 weeks	Week 7 – 9	28 Apr – 16 May 2025	<p>Please be advised that should a student choose to withdraw from a course after the deadline for the Course Registration Amendment Period, the student remains obligated to pay for the withdrawn course.</p> <p><b>Labour Day</b> 1 May 2025</p> <p><b>Wesak Day</b> 12 May 2025</p>
12.	The date of the restriction process due to debt by Bursary	-	Week 9	13 May 2025	<b>Wesak Day</b> 12 May 2025
13.	Faculty Check and Remind Students Who Did Not Register Any Courses	4 weeks	Week 7 – 10	28 Apr– 23 May 2025	<p>Faculty will contact/email students who did not register any courses.</p> <p>Students who did not give any feedback to the faculty within this period can be terminated.</p>
14.	Continuation of Semester II, 2024/2025 Session Lectures (Part 2)	7 weeks	Week 9 – 15	12 May – 29 June 2025	<p><b>Yang Dipertuan Agong's Birthday</b> 2 June 2025</p> <p><b>Eid Al-Adha*</b> 7 June 2025</p>
15.	Application for Deferment or Withdrawal of Programme	7 weeks	Week 7 – 13	28 Apr – 13 June 2025	<b>Yang Dipertuan Agong's Birthday</b> 2 June 2025

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NO.	DESCRIPTION	DURATION	WEEK	DATE	REMARKS
16.	Deadline for Course Withdrawal (TD)	-	Week 9	16 May 2025	Applications for course withdrawal will not be accepted after this date. A penalty of <b>RM100.00</b> for each course will be imposed for TD. Last date of applications for course withdrawal with penalty is before the revision week.
17.	Deadline for Application for Deferment or Withdrawal of Programme	-	Week 13	13 June 2025 5.00 pm	
18.	AMaCS Issues Termination Letter to Students Who Did Not Register Any Courses	1 week	Week 16	30 June – 4 Jul 2025	<b>Awal Muharram</b> 27 June 2025
19.	Revision Week	1 week	Week 16	30 June – 6 Jul 2025	
20.	Final Examination for Semester II, 2024/2025 Session	3 weeks	Week 17 - 19	7 - 27 Jul 2025	<b>Hari Hol Almarhum Sultan Iskandar (Johor Only)</b> 31 July 2025
21.	Final Break Semester II, 2024/2025 Session	10 weeks	Week 20– 29	28 Jul – 5 Oct 2025	
22.	Final date for submission of dissertation	-	-	3 Oct 2025	
23.	Registration of Courses for Semester I, 2025/2026 Session ( <b>ONLINE</b> )	2 weeks	-	To be announced	<a href="https://my.utm.my">https://my.utm.my</a>

**\* Subject to change**

**Prepared by:**

Academic Management & Conferment Section (AMaCS)

Academic Management Division (AMD)

Department of the Registrar

Date : 16 January 2025

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NO.	PROGRAMME	DURATION	WEEK	DATE	REMARKS
1.	Final Break for Short Semester, 2024/2025 Session	1 week	-	28 Jul – 1 Aug 2025	<b>Hari Hol (Johor Only)</b> 31 July 2025
2.	Registration of Courses for Short Semester, 2024/2025 Session <b>(ONLINE)</b>	1 week, before short semester begins	-	28 Jul – 2 Aug 2025	<a href="https://my.utm.my">https://my.utm.my</a>
3.	Deadline for Registration of Courses <b>(ONLINE)</b>	-	-	2 Aug 2025	<a href="https://my.utm.my">https://my.utm.my</a>
4.	Lectures for Short Semester, 2024/2025 Session	8 weeks	Week 1 – 8	4 Aug – 3 Oct 2025	<b>Malaysia National Day</b> 31 Aug 2025  <b>Malaysia Day</b> 16 Sep 2025
5.	Late Registration of Courses Begins <b>(WITH PENALTY)</b>	1 week	Week 1	4 – 8 Aug 2025	A penalty of <b>RM100.00</b> for each course will be imposed for late registration/ amendments.
6.	Deadline for Late Registration of Courses <b>(WITH PENALTY)</b>	-	Week 1	8 Aug 2025 5.00 pm	
7.	Amendments of Course Registration <b>(ONLINE)</b>	1 week	Week 2	11 - 15 Aug 2025	<a href="https://my.utm.my">https://my.utm.my</a>
8.	Deadline for Amendments Of Course Registration <b>(ONLINE)</b>	-	Week 2	15 Aug 2025	<a href="https://my.utm.my">https://my.utm.my</a>
9.	Course Withdrawal (TD)	2 weeks	Week 3 – 4	18 – 29 Aug 2025	<b>Malaysia National Day</b> 31 Aug 2025
10.	Deadline of Course Withdrawal (TD)	-	Week 4	29 Aug 2024 5.00 pm	Applications for course withdrawal will not be accepted after this date.  A penalty of <b>RM100.00</b> for each course will be imposed for TD.
11.	Final Examination for Short Semester, 2024/2025 Session	2 weeks	Week 7 - 8	8 – 26 Sept 2025	

**Prepared by:**

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