

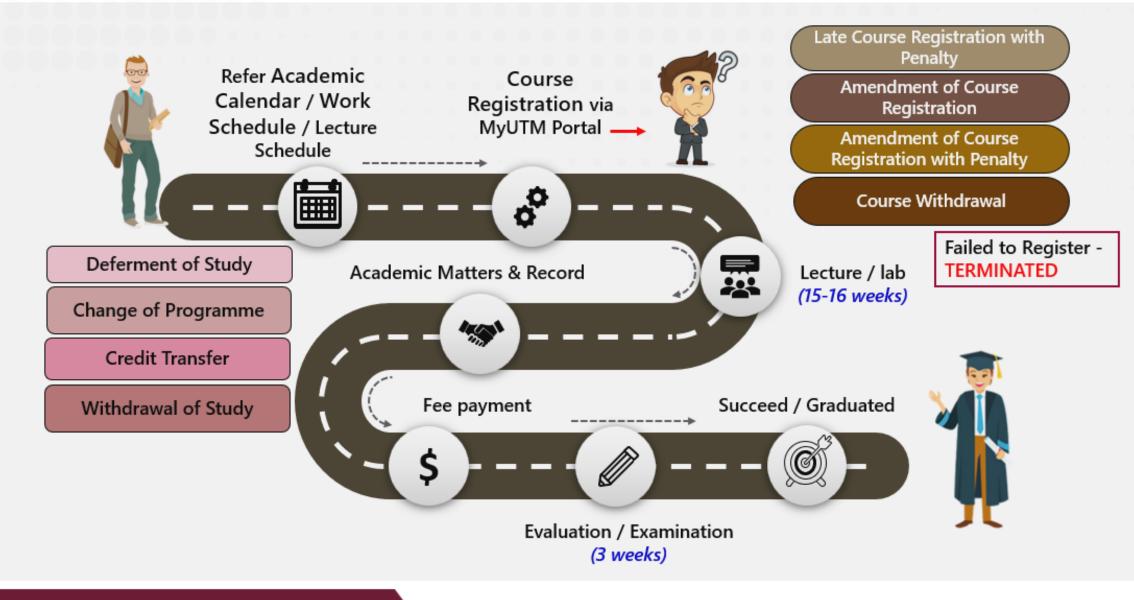
COURSE REGISTRATION GUIDE for New Bachelor Degree (Full time) Student

SEMESTER I, 2024/2025 SESSION

Innovating Solutions

STUDENT'S ROADMAP





COURSE REGISTRATION BY NEW STUDENTS







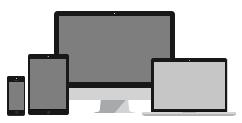


29 September 2024

1 October 2024



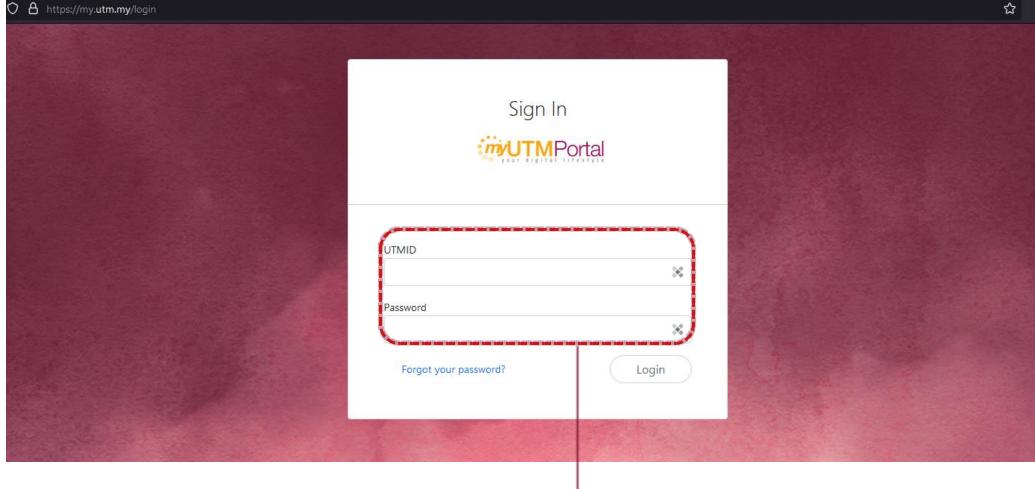
Student may use any device:



Student need to register the courses with Code & Section as determined by Faculty.

Kindly refer to the list given by Faculty.

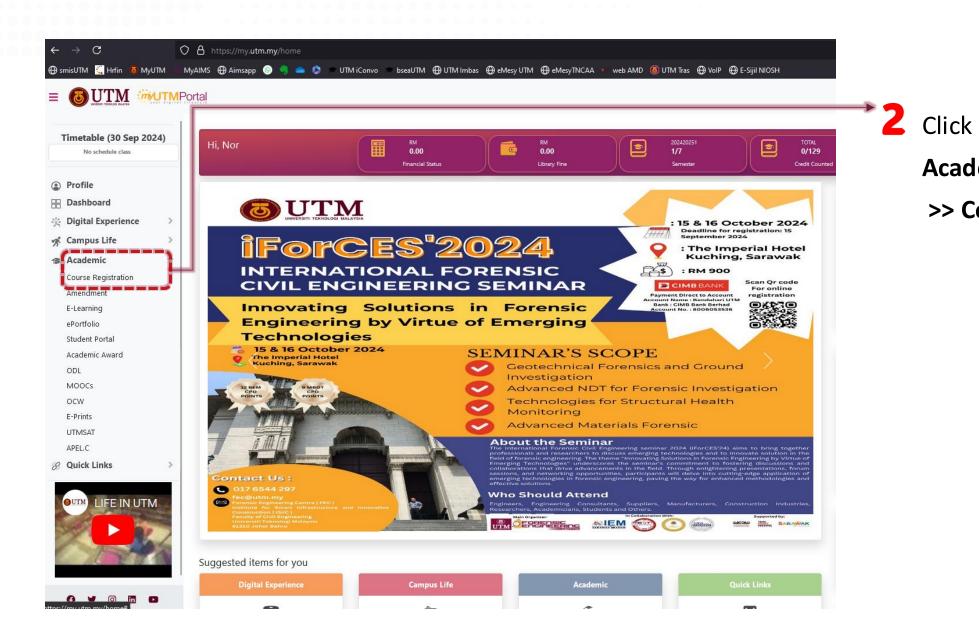
Step-by-step COURSE REGISTRATION MODULE



Login to MyUTM Portal (use your UTM ID)







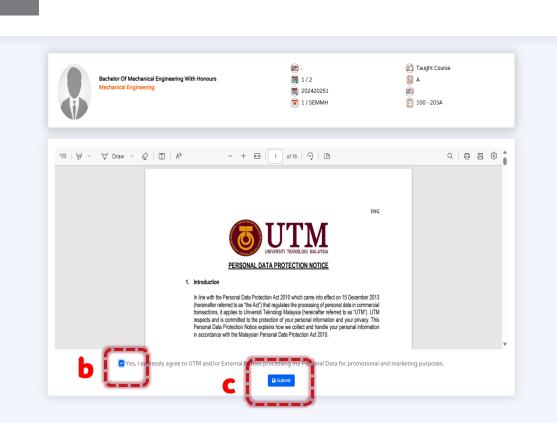
Academic

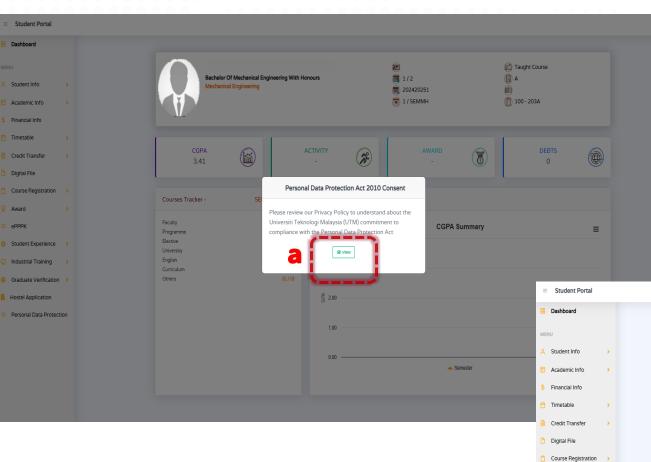
>> Course Registration



(i)

Students are required to submit Personal Data Protection Act 2010 Consent before proceed the course registration.





 ♀
 Award

 ≔
 ePPPK

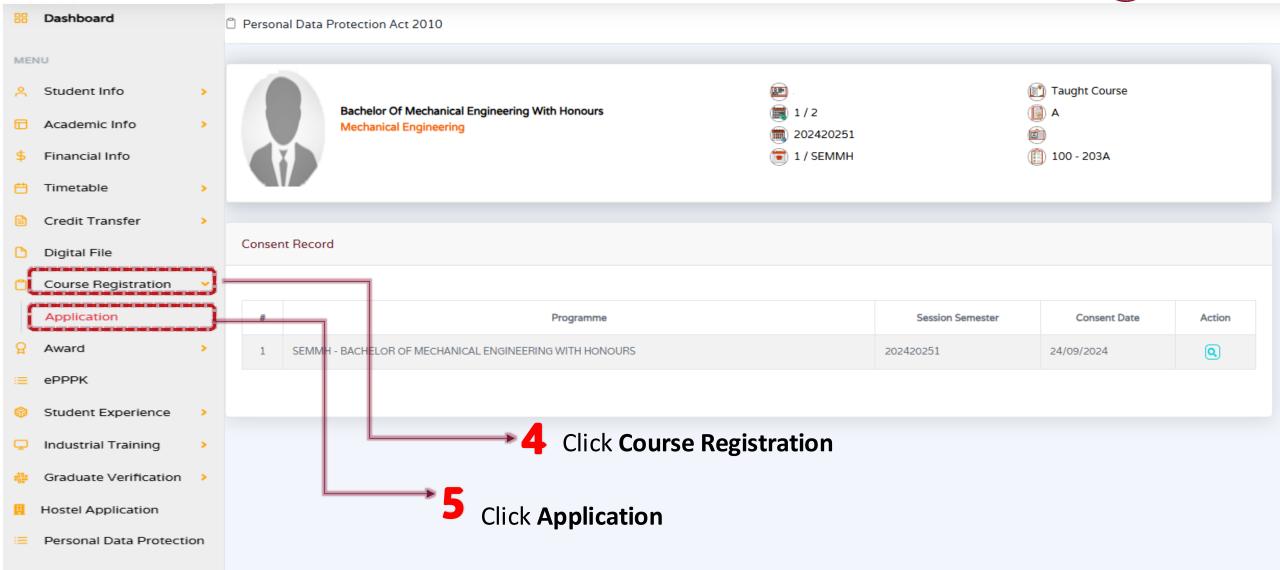
 ⊗
 Student Experience

 ♀
 Industrial Training

Graduate Verification

Hostel Application

Personal Data Protection



B Dashboard

MENU

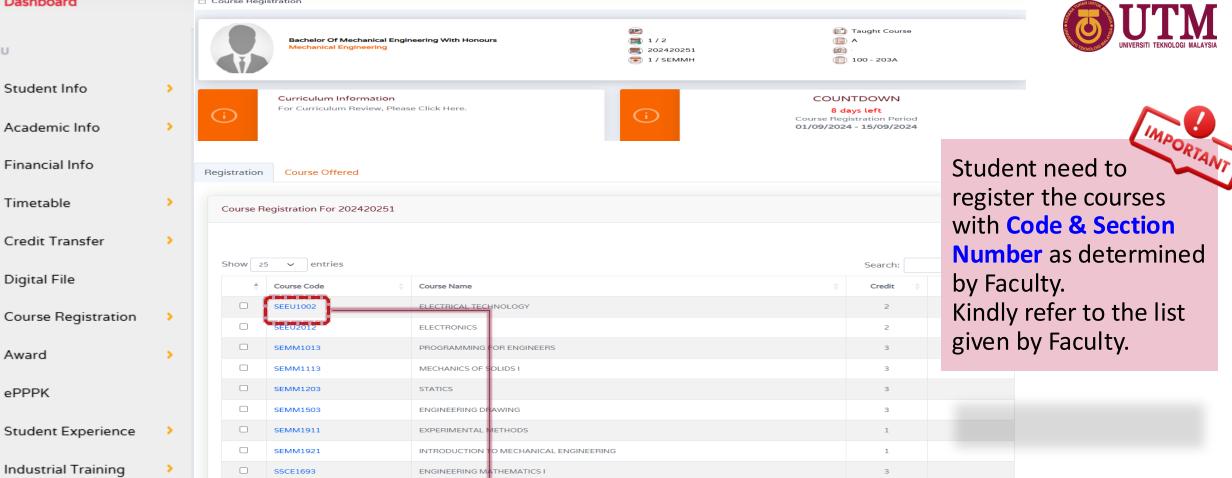
D

📋 Course Registration

UHIS1022

UHLB1112

Showing 1 to 11 of 11 entries



PHILOSOPHY AND CURRENT ISSUES

ENGLISH COMMUNICATION SKILLS

- 🚏 🛛 Graduate Verification 💦
- Hostel Application
- Personal Data Protection

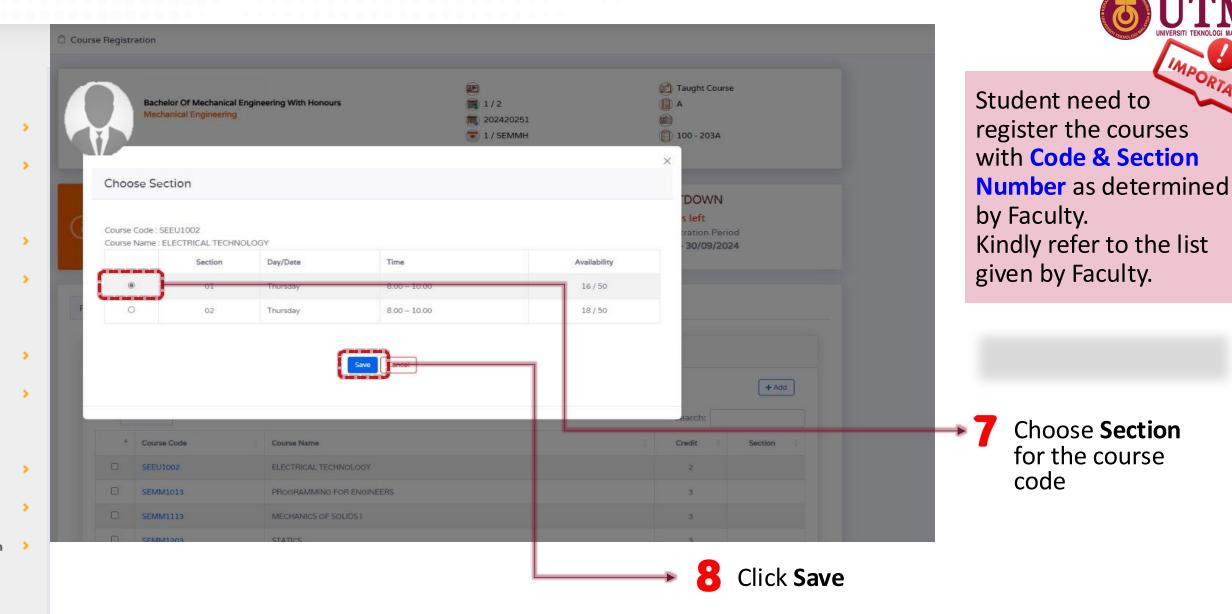
Click Course Code for section selection

2

2

Previous

Next



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IMPORTAN

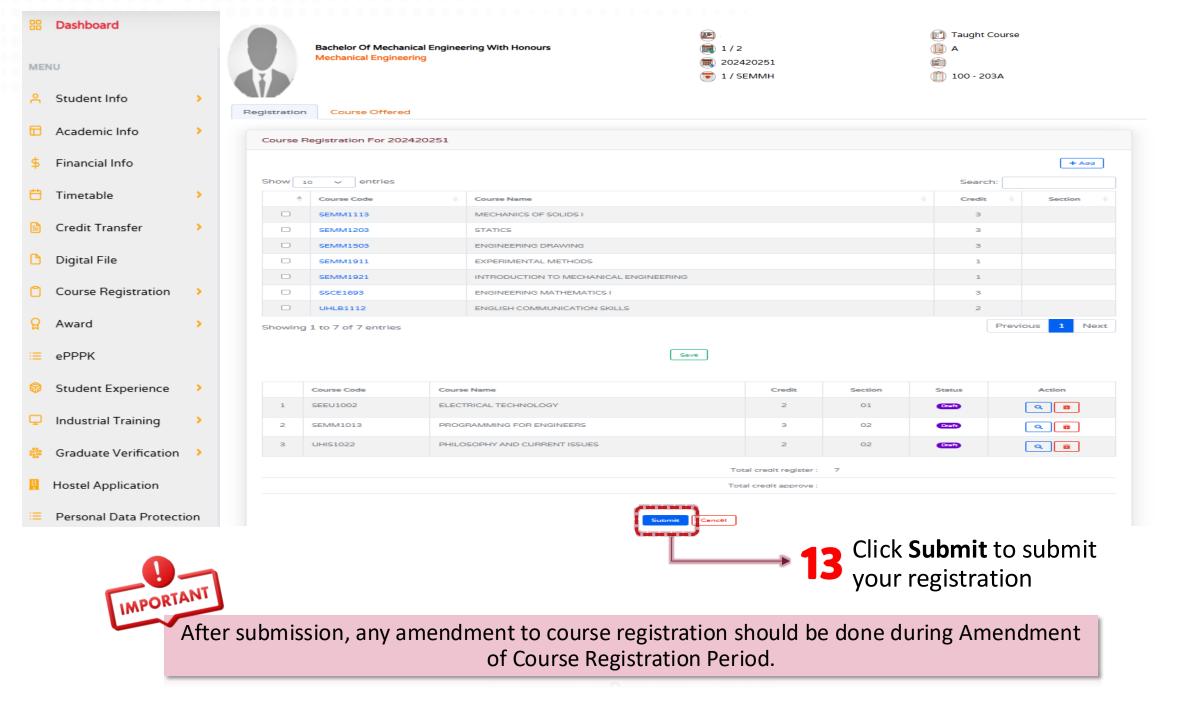
		\mathbf{Q}	Bachelor Of Mechanical E Mechanical Engineering	ngineering With Honours	 1/2 202420251 1/SEMMH 	Taught Course A 100 - 203A		
ዳ Student Info	>		Curriculum Information			COUNTDOWN		
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Financial Info								
🗄 Timetable	•	Registratio	on Course Offered					
Credit Transfer	>	Course	Registration For 20242025					
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			SEMM1203	STATICS		3		
ePPPK			SEMM1503	ENGINEERING DRAWING		3		
Student Experience	. ,		SEMM1911	EXPERIMENTAL METHODS		1		
Student Experience			SEMM1921	INTRODUCTION TO MECHANICAL ENGINEER	RING	1		
	>		SSCE1693	ENGINEERING MATHEMATICS I		3		
Industrial Training			UHIS1022	PHILOSOPHY AND CURRENT ISSUES		2		
_			UHLB1112	ENGLISH COMMUNICATION SKILLS		2		
 Industrial Training Graduate Verificati 	on >							
_	on >				Save			

9 Your application has been successfully save Click **OK** to proceed.

Dashboard 23 Taught Course 1/2 () A **Bachelor Of Mechanical Engineering With Honours** Mechanical Engineering 202420251 MENU 100 - 203A 🗊 1 / SEMMH Student Info > Course Offered Academic Info Registration > \$ Financial Info Course Registration For 202420251 **F** Timetable > +Add ß Credit Transfer > Show 10 entries Search: C Digital File Course Code Course Name Credit Section Course Registration ീ > ~ SEMM1503 3 ENGINEERING DRAWING 02 Q Award > ~ SEMM1911 EXPERIMENTAL METHODS 1 01 ePPPK ~ SEMM1921 1 01 INTRODUCTION TO MECHANICAL ENGINEERING Student Experience > ~ 3 SSCE1693 ENGINEERING MATHEMATICS I 21 Q Industrial Training > UHLB1112 ENGLISH COMMUNICATION SKILLS 2 Graduate Verification > Previous 1 Next Showing 1 to 5 of 5 entries Hostel Application Save Click Save to save Personal Data Protection

your progress.

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			aro	CORRECT COURSE						
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			60	DE & SECTION						



	ashboard				Bachelor Of Mechani Mechanical Engineer	-	eering With Honours	▶ 1 / 2 ★ 202420 ★ 1 / SEN			 Taught Course A 100 - 203A 	2	
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\$ Fin	nancial Info		Sh	+ Add Show 10 v entries Search:									
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	5			5	UHIS1022	PHIL	OSOPHY AND CURRENT ISSUES		2	02	Approved	٩	
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V	Subr		ed cou OVED		registratio	n wi	ll automatically			_			

Example view of **Courses Registration Slip**





UNIVERSITI TEKNOLOGI MALAYSIA ACADEMIC MANAGEMENT DIVISION 81310 UTM JOHOR BAHRU, JOHOR, MALAYSIA.

COURSE REGISTRATION SLIP

FACULTY	:	FAKULTI	KEJURUTERAAN	MEKANIKAL
NAME	:			
IC/PASS	:			
ADDRESS	:			

SESSION/SEMESTER	:	202	420251
YEAR/PROGRAMME	:	1 /	SEMMH
MATRIC CARD NO	:	1	

NO.	CODE	COURSE TITLE	LEARNING METHOD	EXAM TYPE	SECTION	CREDIT STA	TUS
1	SEEU1002	ELECTRICAL TECHNOLOGY	FC	FTF	01	2	
2	SEMM1013	PROGRAMMING FOR ENGINEERS	FC		02	3	
3	UHIS1022	PHILOSOPHY AND CURRENT ISSUES			02	2	

TOTAL CREDIT REGISTERED007TOTAL CREDIT TRANSFERED000

VERIFICATION FROM ACADEMIC ADVISOR

VERIFIED BY : DATE VERIFIED: REMARKS :

DATE : 24-Sep-2024 #PLEASE CHECK YOUR NAME AND ADDRESS. CORRECTIONS CAN BE MADE AT YOUR FACULTY/SCHOOL.

Learning Method Definition:	Examination Type Definition:	
<pre>OL = Online Learning FC = Face to face BL = Blended Learning (Starts with online learning followed by face to face) BLS = Blended Learning Substitution</pre>	<pre>AA = Alternative Assessment NFE = No Final Exam ASYNC O = Asynchronous online exam SYNC O = Synchronous online exam; no invigilation and no proctoring SYNC OP = Synchronous online exam using online proctoring</pre>	exam with physical invigilation





To register course which is not listed

ADDITIONAL INFO / CASE



To view the full courses in the curriculum



Minimum and maximum credit hours to register



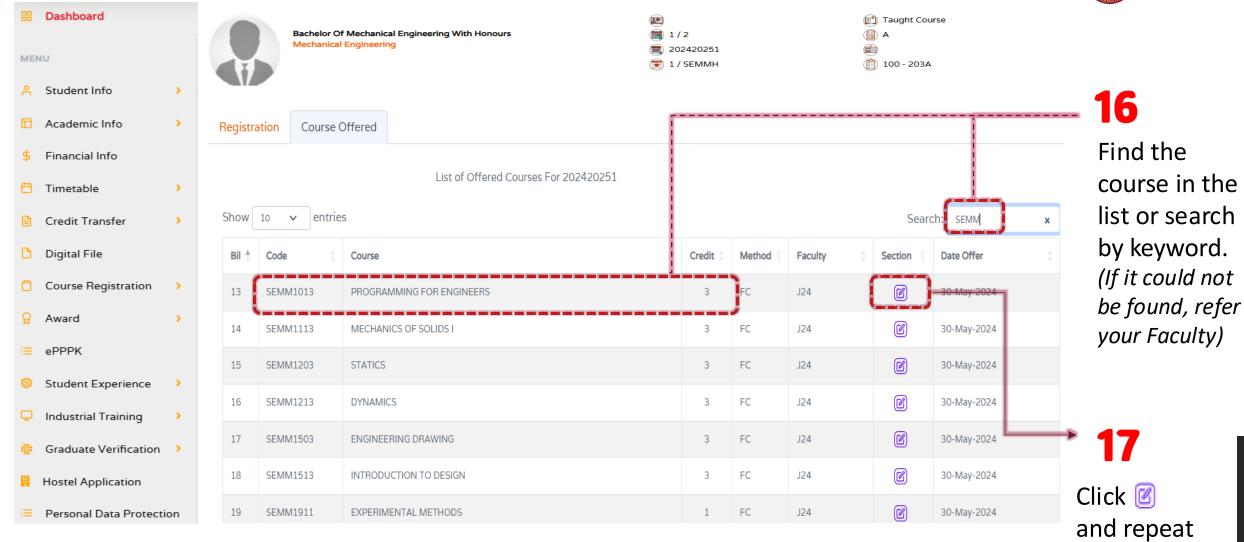


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B Dashboard	Q	Bachelor Of Mechan Mechanical Enginee	nical Engineering With Honours ering	 I / 2 202420251 I / SEMMH 		Taught A 100 - 20				
A Student Info	Registration	Registration Course Offered								
Academic Info	Course	Course Registration For 202420251								
\$ Financial Info	Show	10 ~ entries				Search	+ Add			
📛 Timetable	>	🗄 Course Code	Course Name			0 Credit	Section 💠			
			MECHANICS OF SOLIDS I			3		Click +Add		
🖹 Credit Transfer	>	SEMM1203 SEMM1503	STATICS ENGINEERING DRAWING			3				
			EXPERIMENTAL METHODS			1				
🗅 Digital File			INTRODUCTION TO MECHANICAL ENGIN	IEERING		1				
		SSCE1693	ENGINEERING MATHEMATICS I			3				
Course Registration	>	UHLB1112	ENGLISH COMMUNICATION SKILLS			2				
Q Award	Showin	ng 1 to 7 of 7 entries					Previous 1 Next			
i≣ ePPPK				Save						
😚 Student Experience	>	Course Code	Course Name	Credit	Section	Status	Action			
	1	SEEU1002	ELECTRICAL TECHNOLOGY	2	01	Draft	Q			
🖵 Industrial Training	> 2	SEMM1013	PROGRAMMING FOR ENGINEERS	3	02	Draft	Q			
🏥 Graduate Verification	3	UHIS1022	PHILOSOPHY AND CURRENT ISSUES	2	02	Draft	Q			
· Gladuate verification				Total credit register	: 7					
Hostel Application				Total credit approve						
😑 Personal Data Protection	n			Submit Cancel						

Example view of List of Courses Offered for current semester.





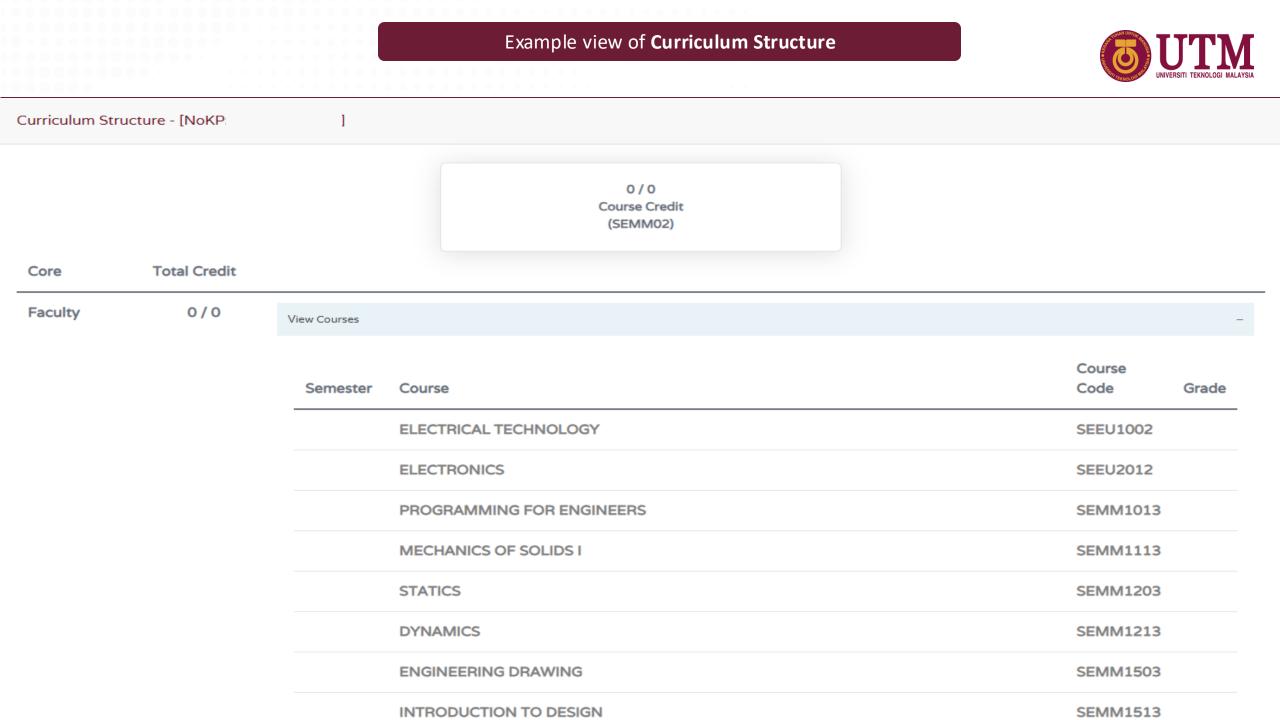
Step 7 - 10.



18 If course could not be found in the list, it may due to it is <u>not in the</u> <u>Curriculum</u> or it <u>is not offered in the current semester</u>.

Click **Curriculum Information** to view list of courses in the Curriculum.

Dashboard							-
MENU			Bachelor Of Urban Ai Built Environment An	And Regional Planning With Honours And Surveying	iii) i / 8 202420251	Taught Cour A A A D 4.5 - 2024	se
<mark>ို</mark> Student Info	>		V		C 1/SBEWH	(1) 4.5 - 2024	
Academic Info	>	_					
\$ Financial Info		()			COUNTDOWN 2 days left		
📛 Timetable	>				Course Registration Period 26/09/2024 - 27/09/2024		
Credit Transfer	>	_					*
🗅 Digital File						[Curriculum Informa
Course Registration	>	Registration	Course Offered				
P Award	•	Course F	Registration For 20242	420251			
ePPPK							+ Add
😚 Student Experience	•	Show	10 🗸 entries			Search:	
Industrial Training	>		Course Code	Course Name		Credit	Section
👫 Graduate Verification	>	0	SBEW1215	STUDIO 1. EXPERIENCING CIT	IES AND HUMAN SETTLEMENTS	5	
Hostel Application		O	SBEW1413	LAND USE, CLIMATE CHANGE	AND SUSTAINABILITY	3	
			58EW1422	URBANISATION AND HISTOPH	OF PLANNING	2	
Personal Data Protecti	ion						



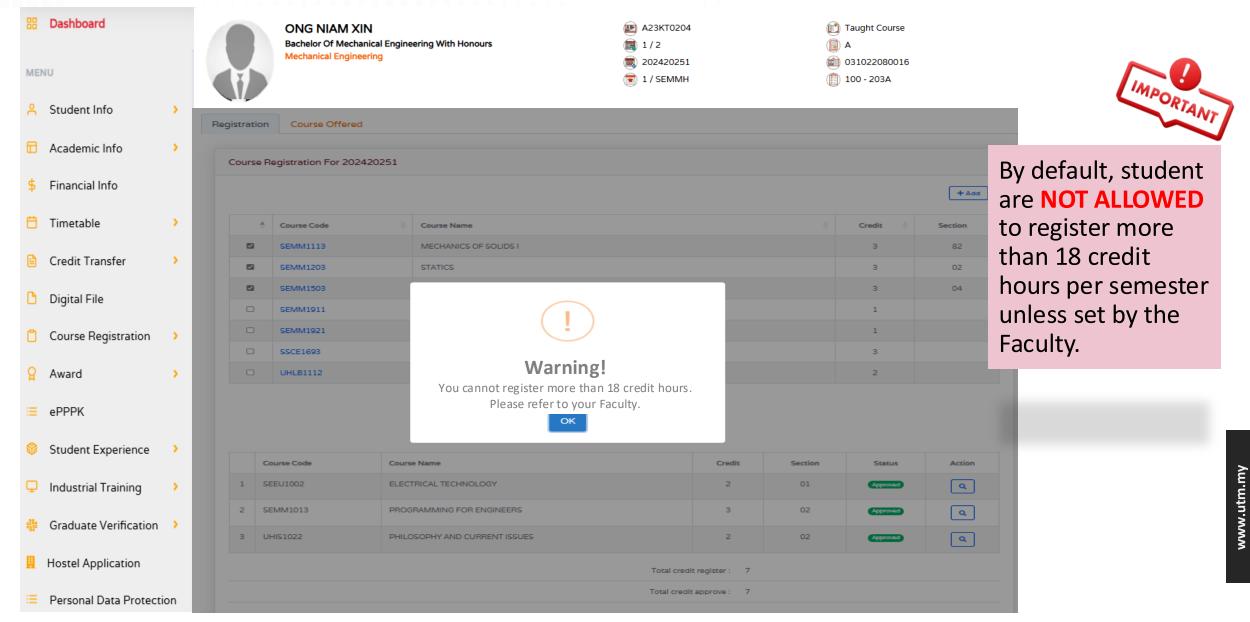
Minimum total credit hours to register per semester



MEN			Y	Ba	ONG NIAM XIN achelor Of Mechanical En echanical Engineering	ngineering With Honours	 A23KT0204 1/2 202420251 1/SEMMH 	1 / 2 () A 202420251 (2) 031022080016				IMPORTANT
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C	Digital File				VIM1503					3	04	hours per
					VIM1911 VIM1921					1		semester.
۵	Course Registration	>			CE1693					3		Semester.
g	Award	>	0		LB1112	Warning!				2		
:=	еРРРК					You cannot register less than 12 Please refer to your Fac						
۵	Student Experience	>										
	Industrial Training	,	1	Course C				Credit 2	Section 01	Status	Action	
Q	Industrial Training	1	2	SEMM10		PROGRAMMING FOR ENGINEERS		3	02	(Approved)		
-0	Graduate Verification	>						2				
m			3	UHIS102	22 P	PHILOSOPHY AND CURRENT ISSUES		2	02	Approved	٩	
	Hostel Application						Total credit re	gister : 7				
:=	Personal Data Protect	ion	_				Total credit ap	prove : 7				-

A Maximum total credit hours to register per semester



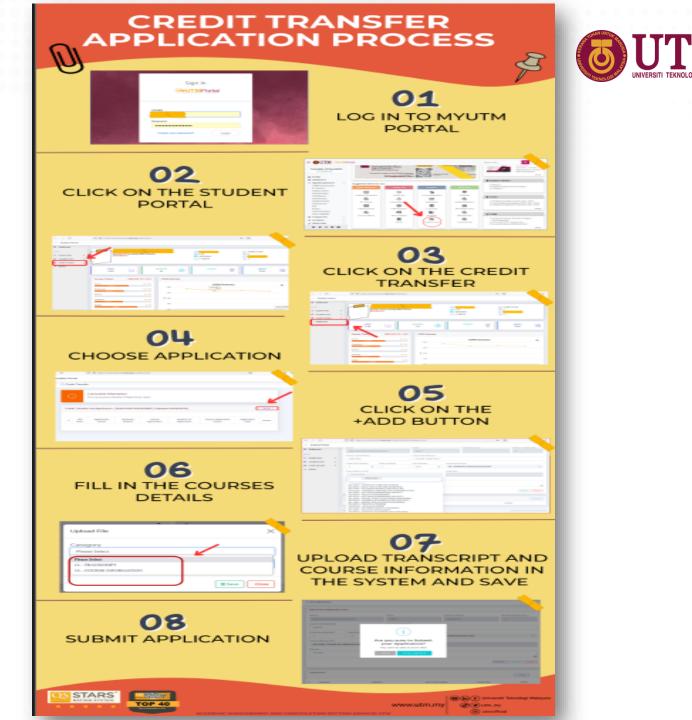


CREDIT TRANSFER APPLICATION

For student who want to apply for vertical credit transfer (credit exemption), you may apply through Student Portal within <u>Week</u> <u>1 and Week 2.</u>

Credit Transfer Application Process

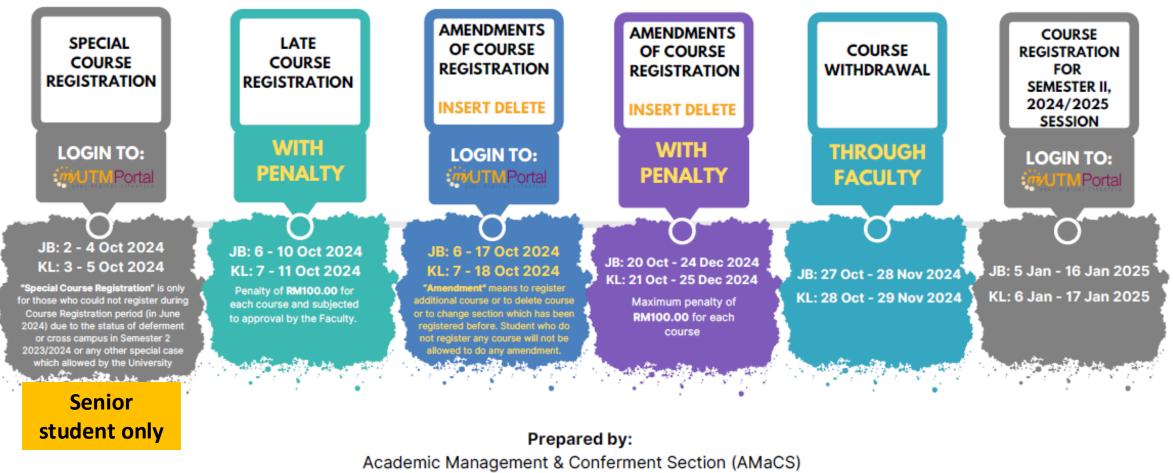
https://bit.ly/Credit-Transfer-UTM



IMPORTANT DATES OF COURSE REGISTRATION

SEMESTER I, 2024/2025 SESSION FOR BACHELOR DEGREE PROGRAMME

Student MUST register courses for every semester. Those who FAIL to register without acceptable reasons will be TERMINATED



Academic Management Division (AMD)

FACULTY OF CIVIL ENGINEERING (FKA)

Undergraduate ska-ug@utm.my|+607-5533072 Postgraduate +607-5531744

FACULTY OF ELECTRICAL ENGINEERING (FKE)

Undergraduate undergraduate-office@fke.utm.my | +607- 5557238 Postgraduate postgraduate-office@fke.utm.my | +607- 5557032

FACULTY OF MECHANICAL ENGINEERING (FKM)

Undergraduate skm-ug@utm.my|+607-5557064 Postgraduate fkm_pg@utm.my|+607-5557058

FACULTY OF CHEMICAL & ENERGY ENGINEERING (FKT)

Undergraduate academic-fcee@utm.my|+607-5535806 Postgraduate tp-fkkt@utm.my|+607-5535908

FACULTY OF COMPUTING (FC)

Undergraduate sc-ug@utm.my/tp-fc@utm.my|+607-5538827 Postgraduate tp-fc@utm.my|+607-5538828

FACULTY OF BUILT ENVIRONMENT & SURVEYING (FABU)

Undergraduate fabu-ug@utm.my | +6075557401/06/13 Postgraduate pgfabu@utm.my | +607-5530878/30873/ 30583

FACULTY OF SCIENCE (FS)

Undergraduate ugfs@utm.my | +607-5534043/46 Postgraduate pgfs@utm.my | +6019-7590026

FACULTY OF SOCIAL SCIENCES & HUMANITIES (FSSH)

Undergraduate humanities@utm.my | +607-5534410 (SoE) +607-5557790 (SHARPS)

Postgraduate fssh@utm.my | +607-5532156/32205/32157

FACULTY OF MANAGEMENT (FM)

Undergraduate fm@utm.my | +607-56 10188 Postgraduate academic-fm@utm.my | +607-56 10188

CONTACT US

MALAYSIA-JAPAN INTERNATIONAL INSTITUTE OF TECHNOLOGY (MJIIT)

Undergraduate mjiit.ug@utm.my | +603-22031551 Postgraduate mjiit.pgam@utm.my | +603-22031551

AZMAN HASHIM INTERNATIONAL BUSINESS SCHOOL (AHIBS)

Postgraduate academic.ahibs@utm.my | +603-21805023/5025

| FACULTY OF ARTIFICIAL INTELLIGENCE (FAI)

Undergraduate fai-acad-ug@utm.my Postgraduate fai-acad-pg@utm.my

SPACE UTM

Undergraduate bba.space@utm.my/bgs@utm.my | +607-5318061

SCHOOL OF UNDERGRADUATE STUDIES (UGS)

Undergraduate ugs@utm.my | +607-5532284

SCHOOL OF GRADUATE STUDIES (SPS)

Postgraduate graduate@utm.my | +607-5537877/ 37799

ACADEMIC MANAGEMENT DIVISON (AMD)

STUDENT RECRUITMENT & ADMISSION SECTION (SRAdS)

 Undergraduate
 ugrad@utm.my | +607-5332204

 Postgraduate
 pgrad@utm.my | +607-5537900

 General
 admission@utm.my | +607-5537777

 +60197061748 (CALL ONLY)

ACADEMIC MANAGEMENT & CONFERMENT SECTION (AMaCS)

Undergraduate amdug@utm.my | +607-5335700/ 4719/ 2310/ 2314 Postgraduate amdpg@utm.my | +607-5335614/ 2234/ 2271/ 2268 (JB) +603-48199181(KL)

STRATEGIC, SENATE & CONVOCATION UNIT

+607-533 2167 / 2236 / 3197 / 2300 konvo@utm.my



Department of the Bursary

Email: bendahari-ukp@utm.my

(please quote your full name and identification number (IC/ISID) and the subject of your query when contacting us)



Digital Services Department Email: digitalcare@utm.my





https://bit.ly/FAQs-AMaCS

THANK YOU



Academic Management & Conferment Section (AMaCS) Ground Floor, Block F54, UTM 81310 Johor Bahru, Johor



https://amd.utm.my/



Academic Management & Conferment Section