



SEKSYEN PENGURUSAN AKADEMIK DAN  
PENGIJAZAHAN (AMaCS)  
BAHAGIAN PENGURUSAN AKADEMIK  
JABATAN PENDAFTAR

No. Borang: BPA/KNV/1  
Edisi : 2  
Tarikh Kkuatkuasa : 19/12/2021  
Muka Surat : 1

KEBENARAN WAKIL MENGAMBIL IJAZAH /  
DIPLOMA BAGI PIHAK GRADUAN  
CONSENT FORM FOR THE COLLECTION OF  
DEGREE/DIPLOMA ON BEHALF OF GRADUATE

**BORANG KNV 1 / FORM KNV 1**

**MAKLUMAT GRADUAN Graduate's Particular**

Nama Graduan .....  
*Name of Graduate*

Nombor Kad Pengenalan/Pasport .....  
*Identity Card/Passport Number*

Nama Program .....  
*Program*

Tahun Konvokesyen ..... Nombor Telefon .....  
*Year of Convocation Telephone Number*

**MAKLUMAT WAKIL Representative's Particulars**

Saya dengan ini membenarkan penama di bawah untuk mengambil Ijazah/Diploma bagi pihak saya:  
*I hereby authorize the person below to collect my Diploma/Degree*

Nama Wakil .....  
*Name of Representative*

Nombor Kad Pengenalan/Pasport .....  
*Identity Card/Passport Number*

Hubungan .....  
*Relationship*

**PENGAKUAN GRADUAN Graduate's Consent**

Saya sedia maklum bahawa pihak Universiti **hanya mengeluarkan Ijazah/Diploma sekali sahaja**. Saya mengaku akan bertanggungjawab di atas tindakan memberi kebenaran ini dan tidak akan membuat sebarang tuntutan terhadap Universiti Teknologi Malaysia sekiranya ijazah/diploma berkenaan rosak atau hilang.  
*I am aware that **Universiti Teknologi Malaysia issues the Degree/Diploma certificate only once**. I hold myself fully responsible for granting this written consent for collection of degree/diploma by a representative. I acknowledge that Universiti Teknologi Malaysia will not be held responsible for any claims made by me, should the certificate gets damaged or lost.*

..... Tarikh : .....  
Tandatangan Graduan Date  
*Graduate's signature*

**SILA KEMUKAKAN DOKUMEN BERIKUT (bagi graduan yang HADIR majlis konvokesyen)**  
*Please attach the following documents (for graduates who do not attend the convocation ceremony)*

Salinan Kad Pengenalan / Pasport Graduan  
*A copy of Graduate's Identity Card/Passport*

**SILA KEMUKAKAN DOKUMEN BERIKUT (bagi graduan yang TIDAK HADIR majlis konvokesyen)**  
*Please attach the following documents (for graduates who do not attend the convocation ceremony)*

Salinan Kad Pengenalan / Pasport Graduan     Resit Bayaran Graduasi /     Salinan Slip Pengesahan Kajian Pengesanan / Graduan  
*A copy of Graduate's Identity Card/Passport    Graduation Payment Receipt    A copy of online graduate tracer survey participation slip*

**Sila emailkan / Please email :**  
amdug@utm.my (bagi graduan Pra Siswazah / undergraduate graduands)  
amdpg@utm.my (bagi graduan Pasca Siswazah / postgraduate graduands)