

UNIVERSITI TEKNOLOGI MALAYSIA
WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION
FOR FULL RESEARCH STUDENTS
FOR 2021/2022 ACADEMIC SESSION

SEMESTER I						
17 OCTOBER 2021 – 17 MARCH 2022 (UTM JB) 18 OCTOBER 2021 – 18 MARCH 2022 (UTM KL)						
NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
1.	Registration of Research/Course for Semester I, 2021/2022 Session (ONLINE)	2 weeks	-	3 – 18 Oct 2021		https://my.utm.my
2.	Student start & continue their Research	22 weeks	Week 1 – 22	17 Oct 2021 – 17 Mar 2022	18 Oct 2021 – 18 Mar 2022	
3.	Application for Reduction and Exemption Tuition Fees	8 weeks	Week 1 – 8	17 Oct – 9 Dec 2021	18 Oct – 10 Dec 2021	Birthday of Prophet Muhammad S.A.W 19 Oct 2021 Deepavali 4 Nov 2021
4.	Deadline for Registration of Courses (ONLINE)	-	-	18 Oct 2021		https://my.utm.my
5.	Amendments of Course Registration (ONLINE)	1 week	Week 1	19 – 25 Oct 2021		https://my.utm.my
6.	Deadline of Amendments of Course Registration (ONLINE)	-	Week 2	25 Oct 2021		
7.	Late Registration of Courses (WITH PENALTY)	1 week	Week 2	26 Oct – 1 Nov 2021		A penalty of RM100.00 for each course will be imposed for late registration/amendments
8.	Deadline for Late Registration of Courses (WITH PENALTY)	-	Week 3	1 Nov 2021 5.00 pm		
9.	Amendments of Courses Registration (WITH PENALTY)	1 week	Week 3	2 – 8 Nov 2021		
10.	Deadline for Amendments of Courses Registration (WITH PENALTY)	-	Week 4	8 Nov 2021 5.00 pm		
11.	Course Withdrawal (TD)	4 weeks	Week 6 – 9	21 Nov – 16 Dec 2021	22 Nov – 17 Dec 2021	
12.	Faculty Check and Remind Students Who Did Not Register Any Courses	5 weeks	Week 6 – 10	21 Nov – 23 Dec 2021	22 Nov – 24 Dec 2021	Christmas 25 Dec 2021
13.	Application for Deferment or Withdrawal of Programme	9 weeks	Week 7 – 15	28 Nov 2021 – 27 Jan 2022	29 Nov 2021 – 28 Jan 2022	New Year (KL Only) 1 Jan 2022 Thaipusam 18 Jan 2022

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14.	Mid Semester Break, Semester I, 2021/2022 Session	1 week	Week 8	5 – 9 Dec 2021	6 – 10 Dec 2021	
15.	Deadline for Application of Reduction and Exemption Tuition Fees	-	Week 8	9 Dec 2021 3.30 pm	10 Dec 2021 5.00 pm	Applications will not be accepted after this date.
16.	Deadline for Course Withdrawal (TD)	-	Week 9	16 Dec 2021 3.30 pm	17 Dec 2021 5.00 pm	Applications for course withdrawal will not be accepted after this date. A penalty of RM100.00 for each course will be imposed for TD.
17.	Submission of Progress Report	4 weeks	Week 10 – 14	20 Dec 2021 – 17 Jan 2022		Application for Notification Thesis Submission are THREE (3) months before the Expected Date of Thesis Submission Thaipusam 18 Jan 2022
18.	Final date for Submission of Progress Report	-	Week 14	17 Jan 2022		
19.	Evaluation of Progress Report by Supervisor	3 weeks	Week 14 – 17	19 Jan – 10 Feb 2022		
20.	Deadline for Application for Deferment or Withdrawal of Programme	-	Week 15	27 Jan 2022 3.30 pm	28 Jan 2022 5.00 pm	
21.	AMD Issues Termination Letter For Students Who Did Not Register Any Courses	1 week	Week 16	30 Jan – 3 Feb 2022		Federal Territory Day (KL Only) 1 Feb 2022 Chinese New Year 1 - 2 Feb 2022
22.	Deadline for Evaluation of Progress Report by Supervisor	-	Week 17	10 Feb 2022		
23.	Final date for submission of thesis/dissertation	-	-	17 Mar 2022		
Application for Notification Thesis Submission are THREE (3) months before the Expected Date of Thesis Submission						
24.	Registration of Courses for Semester II, 2021/2022 Session (ONLINE)	2 weeks	-	TBC		https://my.utm.my