

UNIVERSITI TEKNOLOGI MALAYSIA
WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION
FOR FULL RESEARCH STUDENTS
FOR 2020/2021 ACADEMIC SESSION

| SEMESTER II | | | | | | |
|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------|-------------|------------------------|------------------------|----------------------------------------------------------------------------------------------------------------|
| 14 MARCH 2021 – 30 SEPTEMBER 2021 (UTM JB) 15 MARCH 2021 – 1 OCTOBER 2021 (UTM KL) | | | | | | |
| NO. | PROGRAMME | DURATION | WEEK | CAMPUS | | REMARKS |
| | | | | JOHOR BAHRU | KUALA LUMPUR | |
| 1. | Registration of Research/Course for Semester II, 2020/2021 Session (ONLINE) | 2 weeks | - | 1 – 13 Mar 2021 | | https://my.utm.my |
| 2. | Student start & continue their Research | 21 weeks | Week 1 – 21 | 14 Mar – 30 Sep 2021 | 15 Mar – 1 Oct 2021 | |
| 3. | Application for Reduction and Exemption Tuition Fees | 8 weeks | Week 1 – 8 | 14 Mar – 6 May 2021 | 15 Mar – 7 May 2021 | Birthday of the Sultan Johor (Johor Only) 23 Mar 2021 |
| 4. | Deadline for Registration of Courses (ONLINE) | - | - | 13 Mar 2021 | | https://my.utm.my |
| 5. | Late Registration of Courses (WITH PENALTY) | 1 week | Week 1 | 14 -18 Mar 2021 | 15 – 19 Mar 2021 | A penalty of RM100.00 for each course will be imposed for late registration/ amendments |
| 6. | Deadline for Late Registration of Courses (WITH PENALTY) | - | Week 1 | 18 Mar 2021 3.30 pm | 19 Mar 2021 5.00 pm | |
| 7. | Amendments of Course Registration (ONLINE) | 1 week | Week 2 | 21 – 27 Mar 2021 | | https://my.utm.my |
| 8. | Deadline of Amendments of Course Registration (ONLINE) | - | Week 2 | 27 Mar 2021 | | https://my.utm.my |
| 9. | Amendments of Courses Registration (WITH PENALTY) | 1 week | Week 3 | 28 Mar - 1 Apr 2021 | 29 Mar - 2 Apr 2021 | A penalty of RM100.00 for each course will be imposed for late registration/ amendments |
| 10. | Deadline for Amendments of Courses Registration (WITH PENALTY) | - | Week 3 | 1 Apr 2021 3.30 pm | 2 Apr 2021 5.00 pm | |
| 11. | Course Withdrawal (TD) | 6 weeks | Week 4 – 9 | 4 Apr – 13 May 2021 | 5 Apr – 14 May 2021 | Ramadan Begins* (Johor Only) 13 Apr 2021 |
| 12. | Faculty Check and Remind Students Who Did Not Register Any Courses | 5 weeks | Week 5 – 9 | 11 Apr – 13 May 2021 | 12 Apr – 14 May 2021 | Nuzul Al Quran (KL Only) 29 Apr 2021 |
| 13. | Application for Deferment or Withdrawal of Programme | 8 weeks | Week 5 – 11 | 11 Apr – 27 May 2021 | 12 Apr – 28 May 2021 | Labour Day 1 May 2021 Eid Al-Fitri* 13 – 14 May 2021 Wesak Day 26 May 2021 |

Prepared by:
Academic Management Division (AMD)
Academic Registrar Office (UTM ARO)
Department of the Deputy Vice-Chancellor (Academic & International)

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| 14. | Deadline for Application of Reduction and Exemption Tuition Fees Deadline | - | Week 8 | 6 May 2021 3.30 pm | 7 May 2021 5.00 pm | Applications will not be accepted after this date. |
| 15. | Mid Semester Break, Semester II, 2020/2021 Session | 1 week | Week 9 | 9 – 13 May 2021 | 10 – 14 May 2021 | |
| 16. | Deadline for Course Withdrawal (TD) | - | Week 9 | 13 May 2021 3.30 pm | 14 May 2021 5.00 pm | Applications for course withdrawal will not be accepted after this date. A penalty of RM100.00 for each course will be imposed for TD. |
| 17. | Deadline for Application for Deferment or Withdrawal of Programme | - | Week 11 | 27 May 2021 5.00 pm | 28 May 2021 3.30 pm | |
| 18. | Submission of Progress Report | 4 weeks | Week 10 – 13 | 16 May – 11 June 2021 | | Yang Dipertuan Agong's Birthday 7 June 2021 |
| 19. | Final date for Submission of Progress Report | - | Week 13 | 11 June 2021 | | |
| 20. | Evaluation of Progress Report by Supervisor | 2 weeks | Week 14 – 15 | 13 – 25 June 2021 | | Application for Notification Thesis Submission are THREE (3) months before the Expected Date of Thesis Submission. |
| 21. | Deadline for evaluation of Progress Report by Supervisor | - | Week 15 | 25 June 2021 | | |
| 22. | AMD Issues Termination Letter For Students Who Did Not Register Any Courses | 1 week | Week 16 | 27 June – 1 July 2021 | | |
| 23. | Final date for submission of thesis/dissertation | - | - | 30 Sep 2021 | | |
| Application for <i>Notification Thesis Submission</i> are <i>THREE (3) months</i> before the Expected Date of Thesis Submission | | | | | | |

* **Subject to change**