



**APPLICATION FOR CREDIT TRANSFER/CREDIT EXEMPTION**  
**PLEASE READ CAREFULLY AND REFER TO THE GUIDELINES**  
 Complete all details and supply all supporting documentation.

UTM.E/3.8  
 (Amendment 1/08)

**SECTION A : TO BE COMPLETED BY STUDENT**

Application for (please tick ✓ the appropriate box) : Credit Transfer (CT)  Exemption (CE)

Student's Name : \_\_\_\_\_  
 (In BLOCK letters and as stated in Identity Card/Passport)

IC No./Passport/ISID : 

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 MatricCardNo : 

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Session/Semester : 

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 Year/Programme: 

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Total Credit Transfer (CT) / Credit Exemption (CE):

Previous Semester : 

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 Current Semester: 

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Name of Previous Institution : \_\_\_\_\_

Name of the program : \_\_\_\_\_ Year of study : \_\_\_\_\_

*Courses taken in previous institution (Please provide information accordingly)*

No	Course Code <small>(as stated in transcript)</small>	Course Title <small>(as stated in transcript)</small>	Credit Hours	Grade Obtained	Course Code <small>(as offered by UTM)</small>	Approved Credits

Student's Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_.

**SECTION B: FOR FACULTY OFFICE USE**

Total Credits: Approved 

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\_\_\_\_\_  
 (Dean/Head of Department/ Faculty's Representative) Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_

Reasons for credit transfer/credit exemption approval:  
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