UTM
UNIVERSITI TEKNOLOGI MALAYSIA

GUIDELINES FOR EARLY CERTIFICATE APPLICATION (SELF COLLECT)

ACADEMIC MANAGEMENT DIVISION (AMD)

Guideline for Early Certificate Application – Self Collect

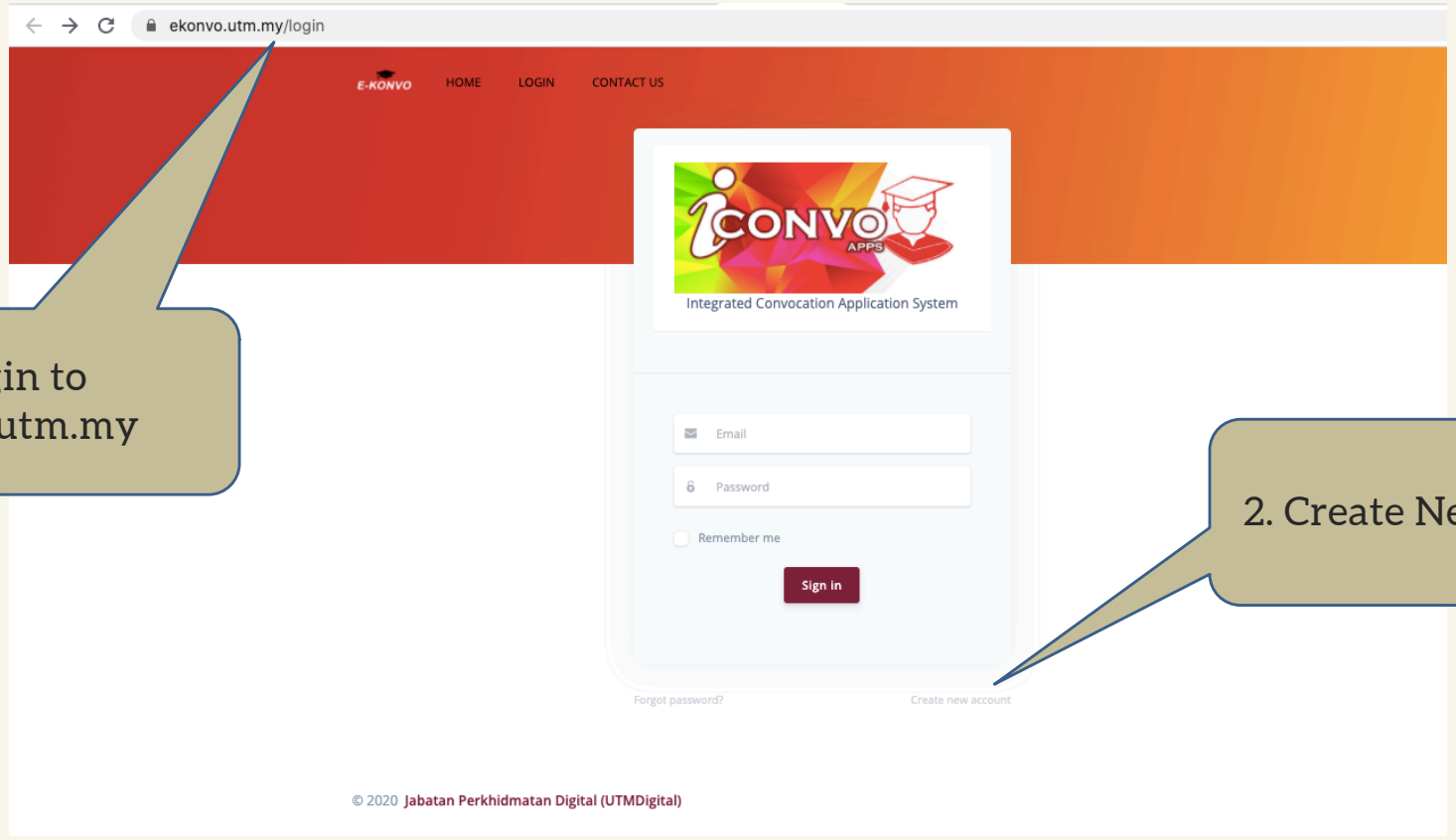
When?

1st January until 30th September 2021

Who?

- **Student's who has completed their studies and conferred by Senate and wish to collect their certificate before the convocation ceremony.**

Guideline for Early Certificate Application – Self Collect



1. Login to ekonvo.utm.my

2. Create New Account

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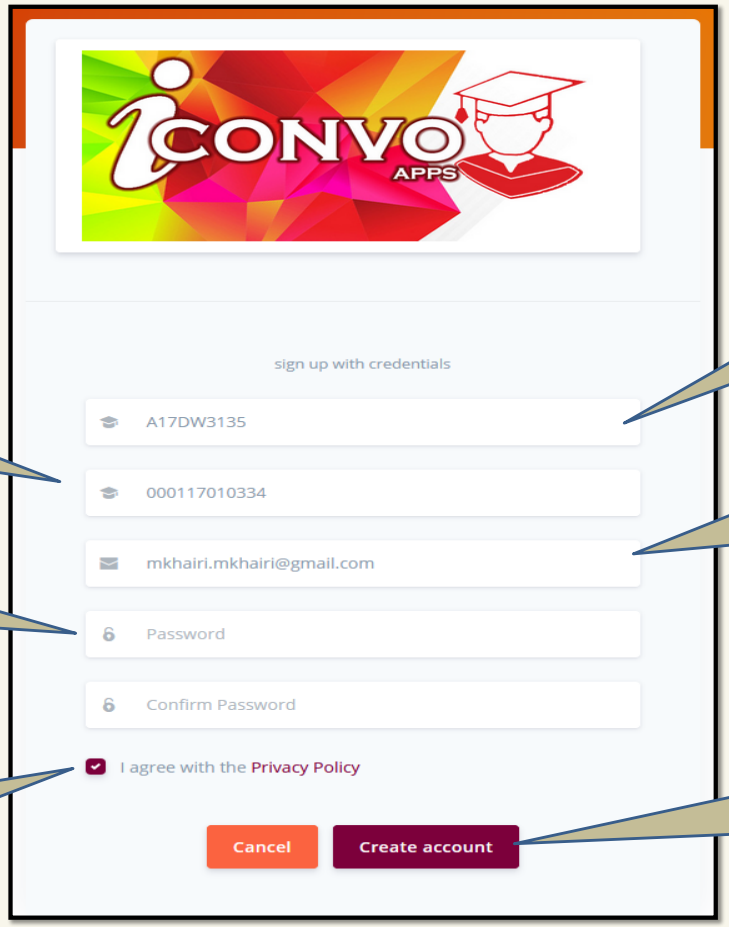

3. Fill up your matric number

4. Fill up your identity card number

5. Fill up your email address'

6. Create and confirm your password

7. Tick to agree

8. Click 'Create Account'

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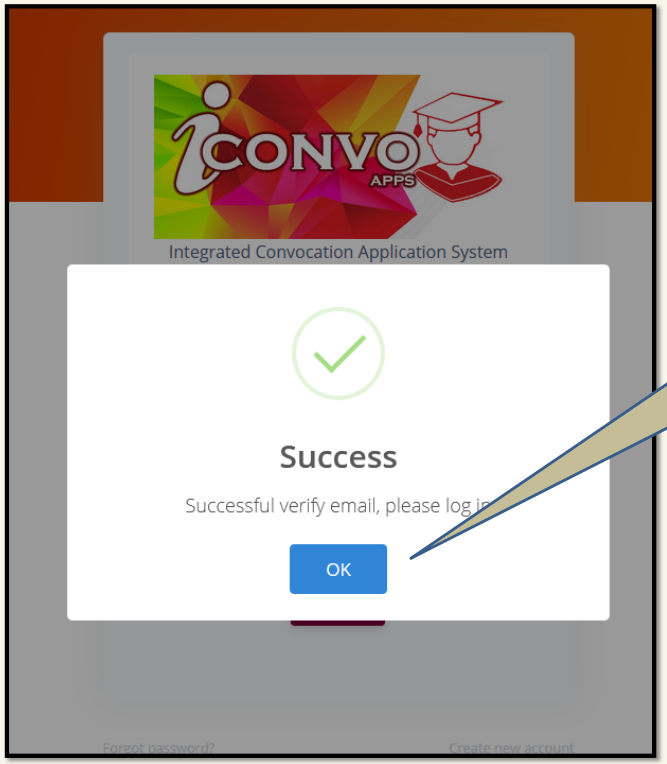
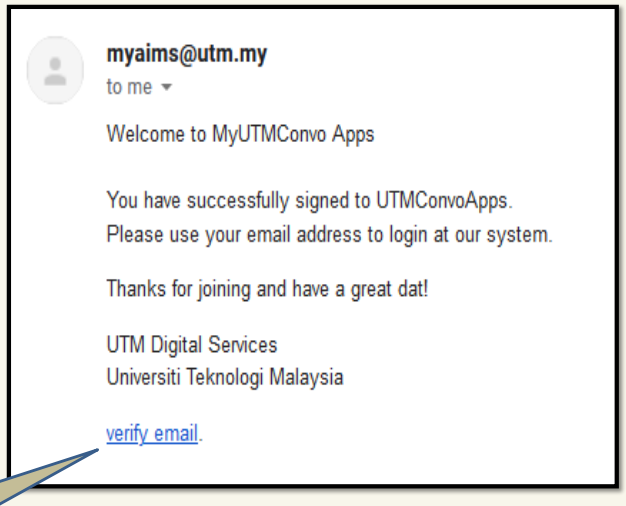


9. Account successfully created. Kindly verify your email and click 'OK'



10. Click 'Verify Email'

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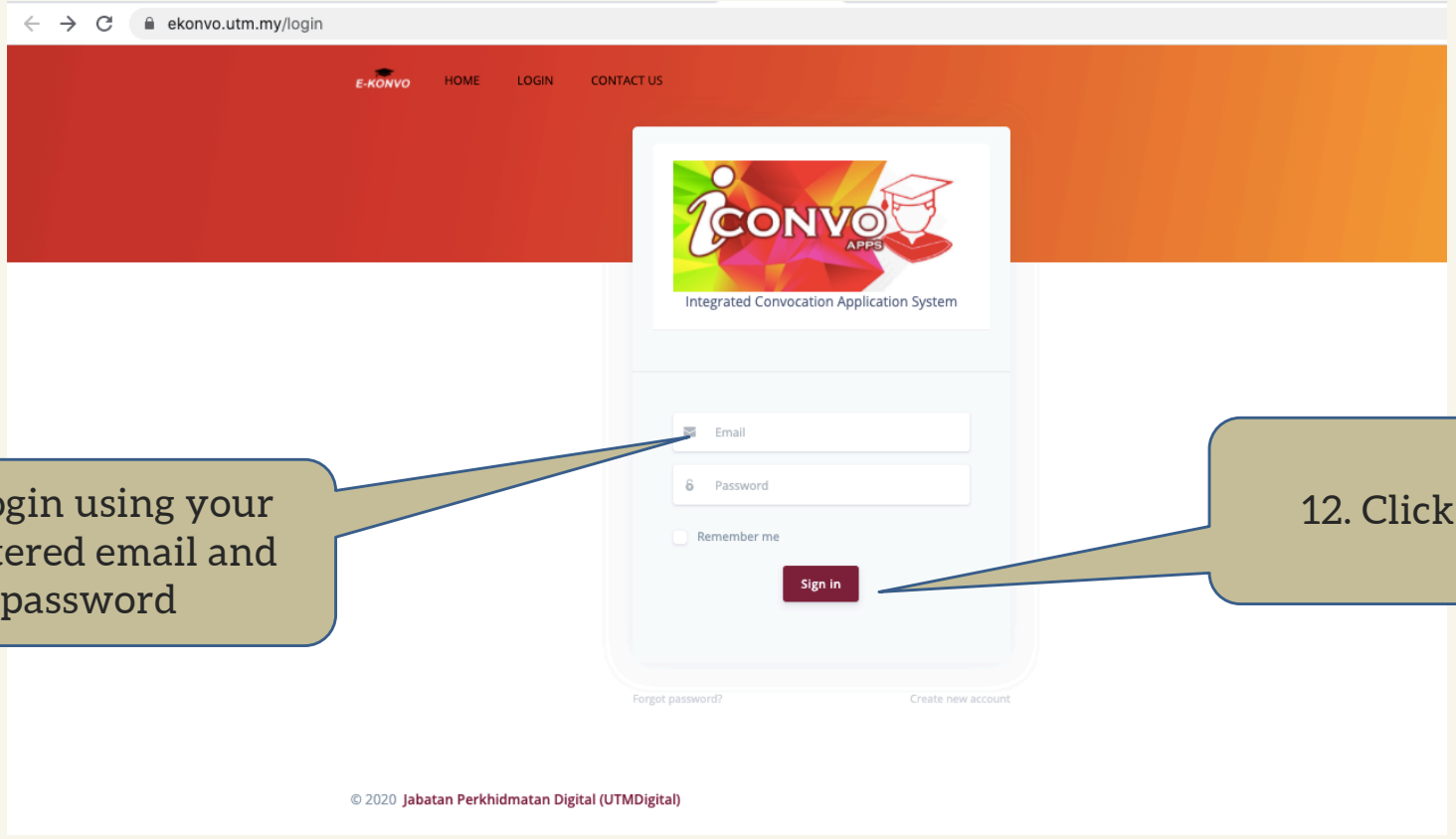

11. Login using your registered email and password

12. Click 'Sign In'

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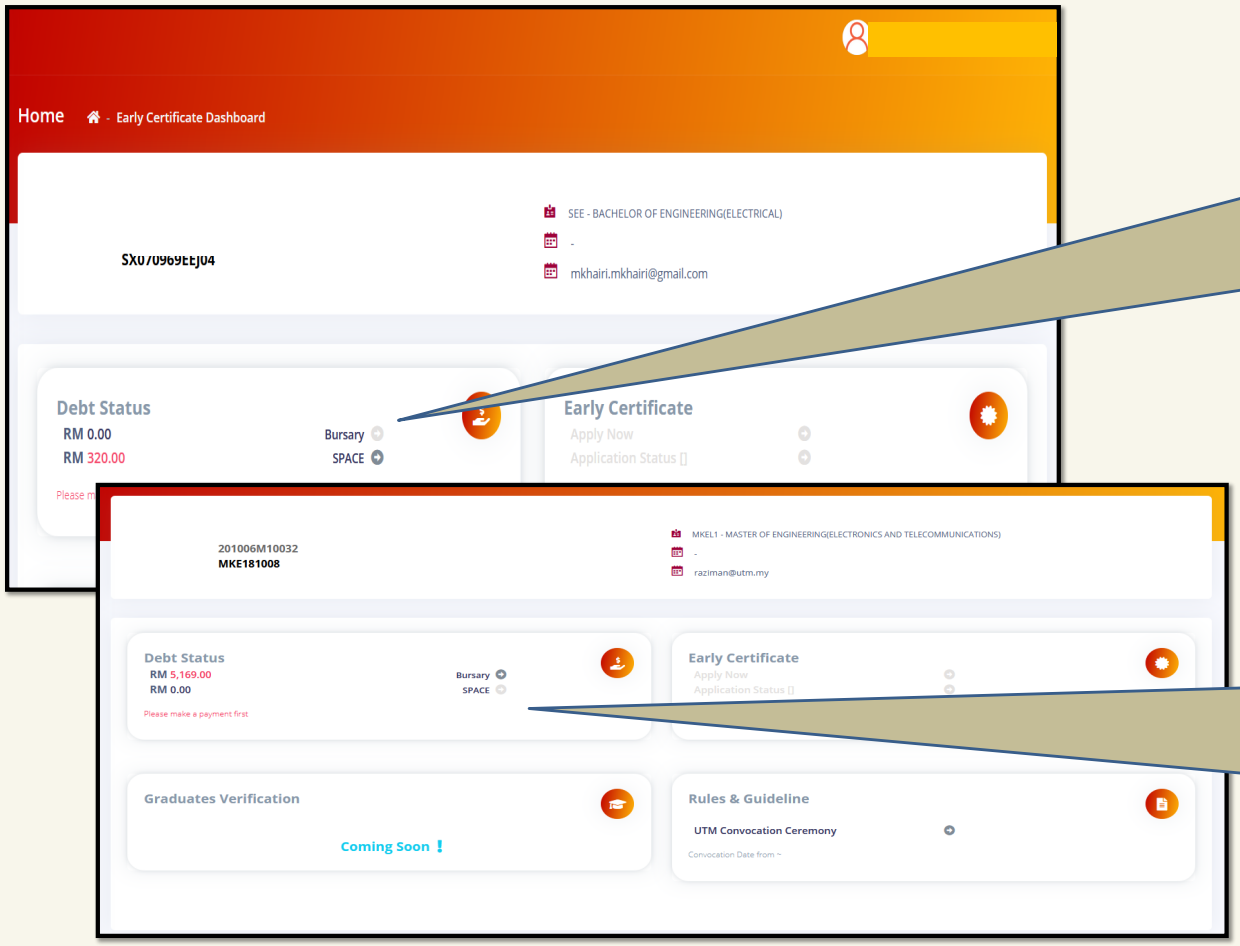

13. You need to be 'debt free' before proceed for application.

Kindly contact SPACE for part time student in order to settle off your debt

14. You need to be 'debt free' before proceed for application.

Kindly contact Bursary for mainstream in order to settle off your debt

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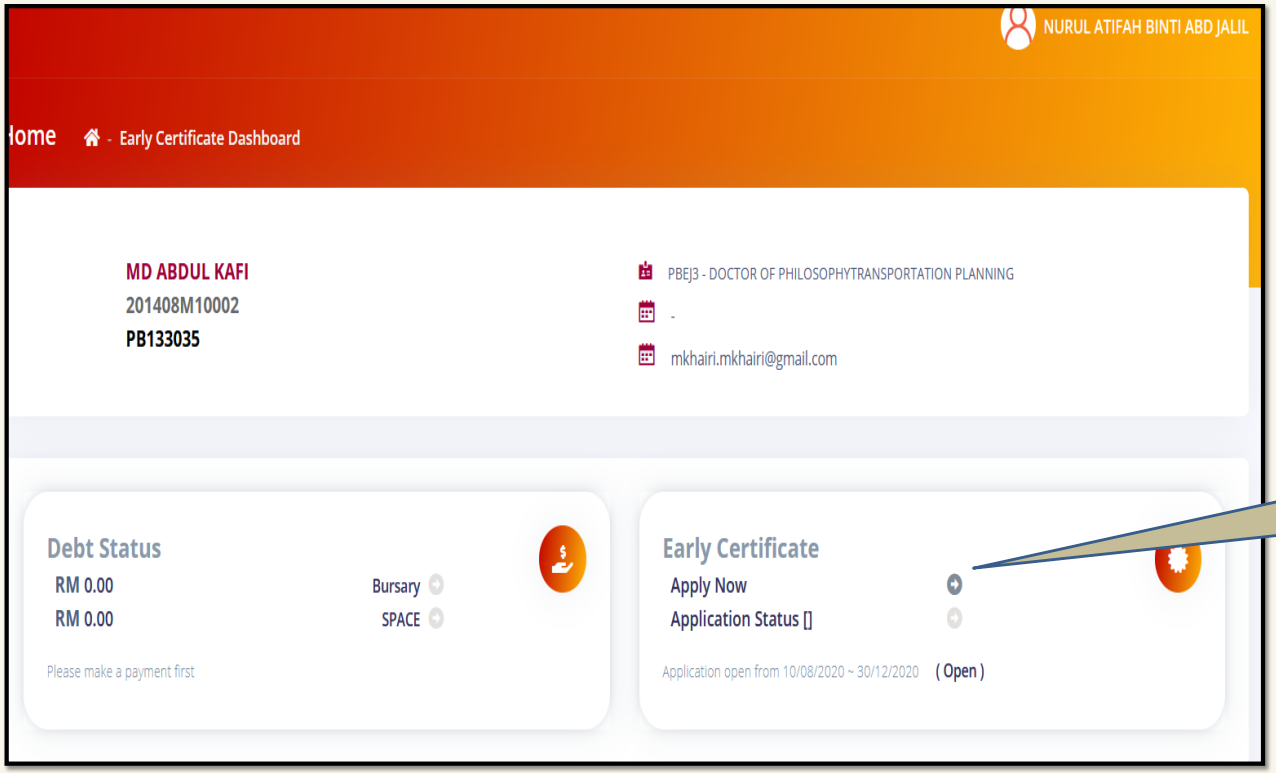

15. Click 'Apply Now'

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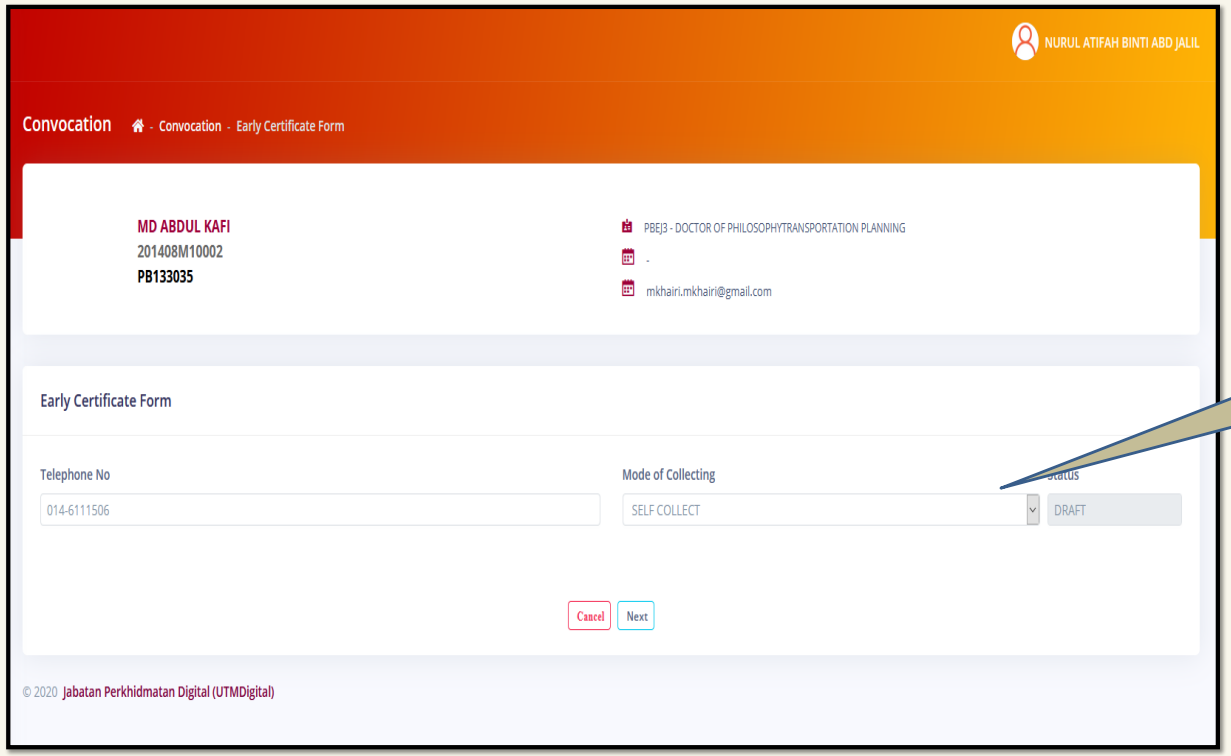

16. Select 'Mode of Collecting'. Select 'Self Collect'

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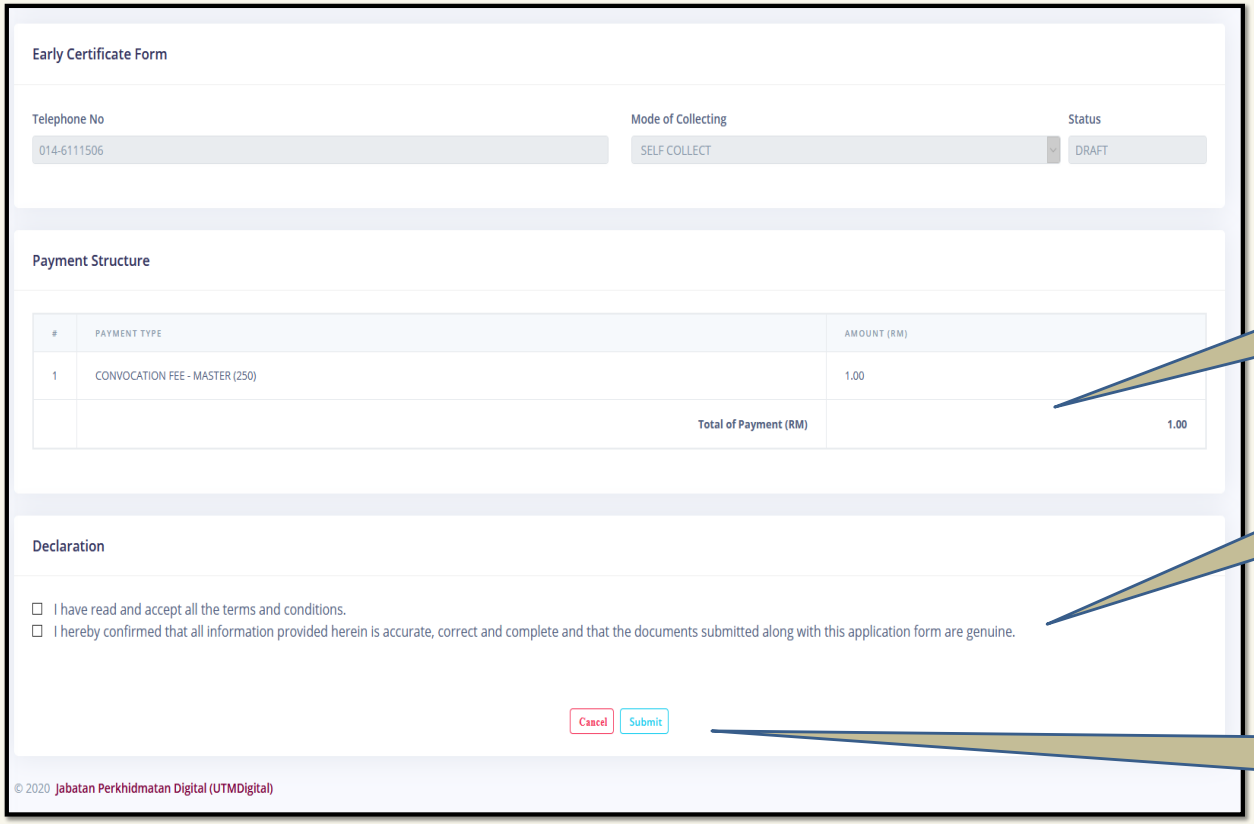

17. Check the Graduation Fee
PhD and Master Degree – RM250
Bachelor Degree – RM220
Diploma – RM200

18. Read and agree with the declaration

19. Click 'Submit'

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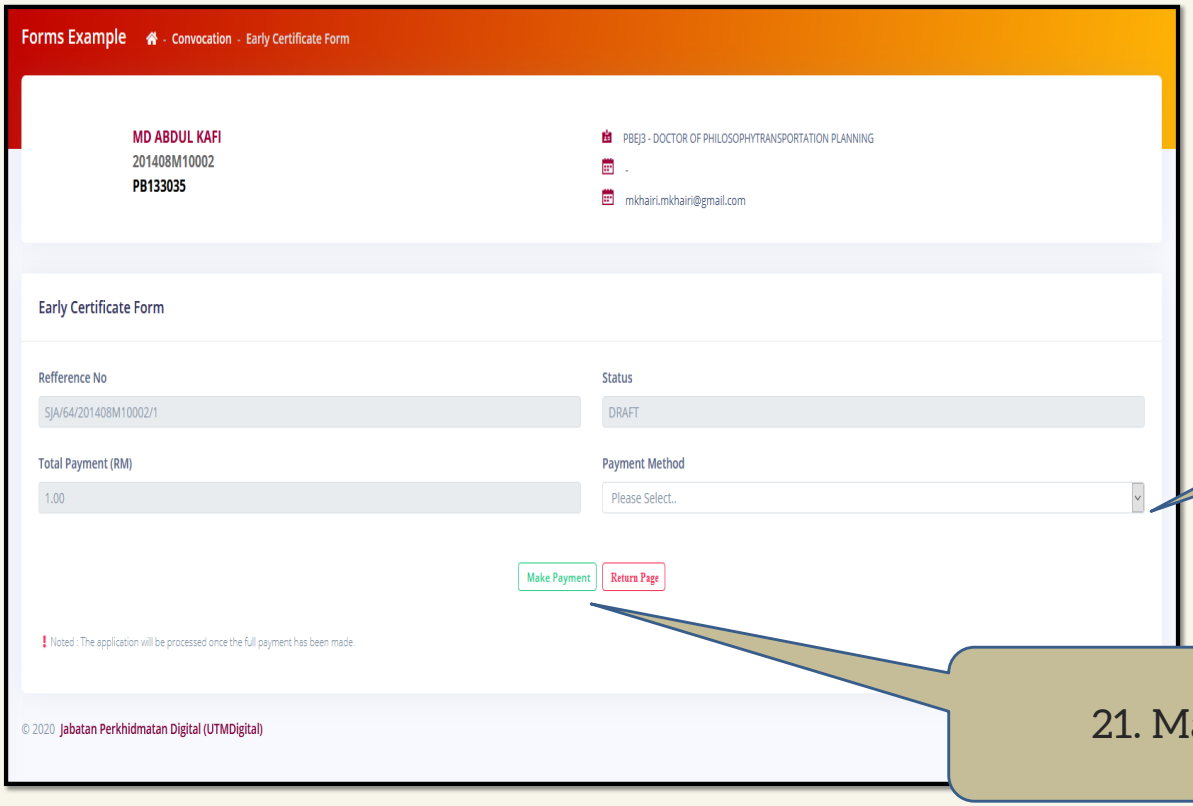

20. Select Payment Method

21. Make Payment

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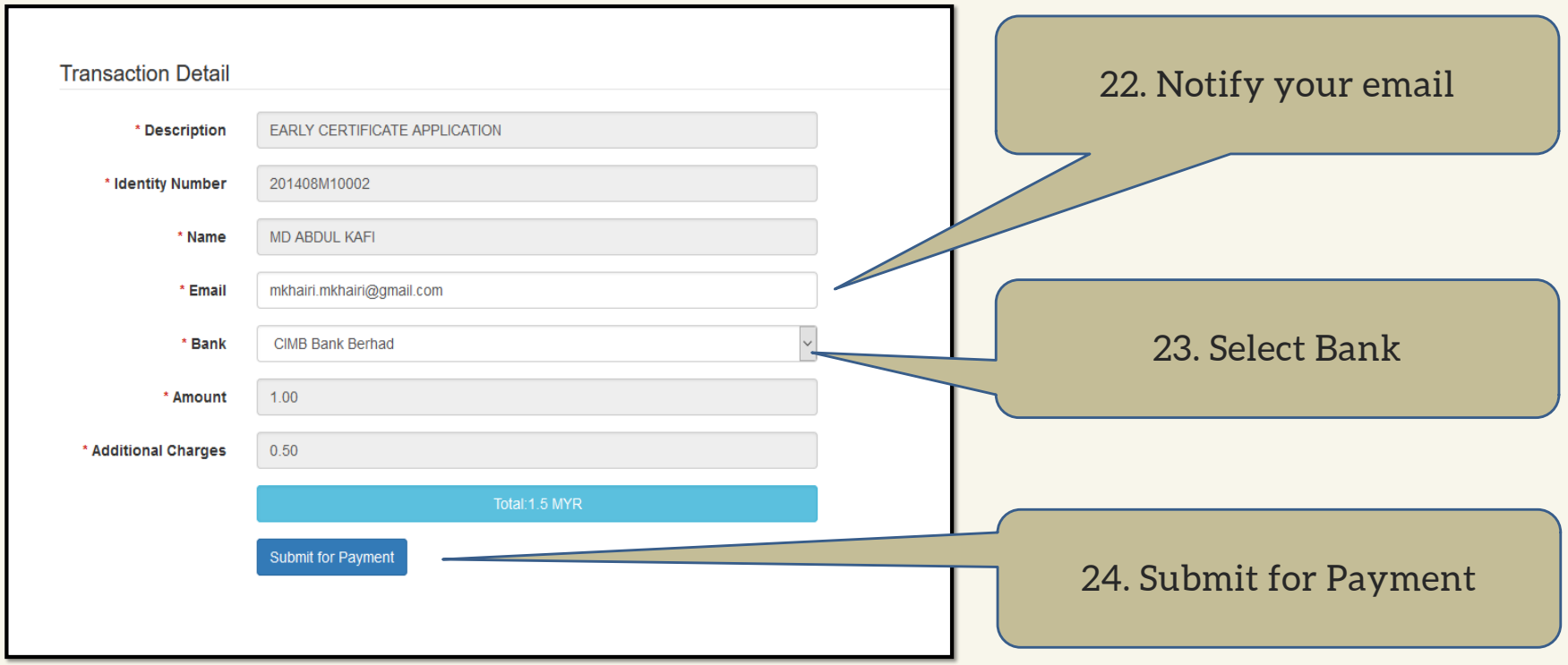

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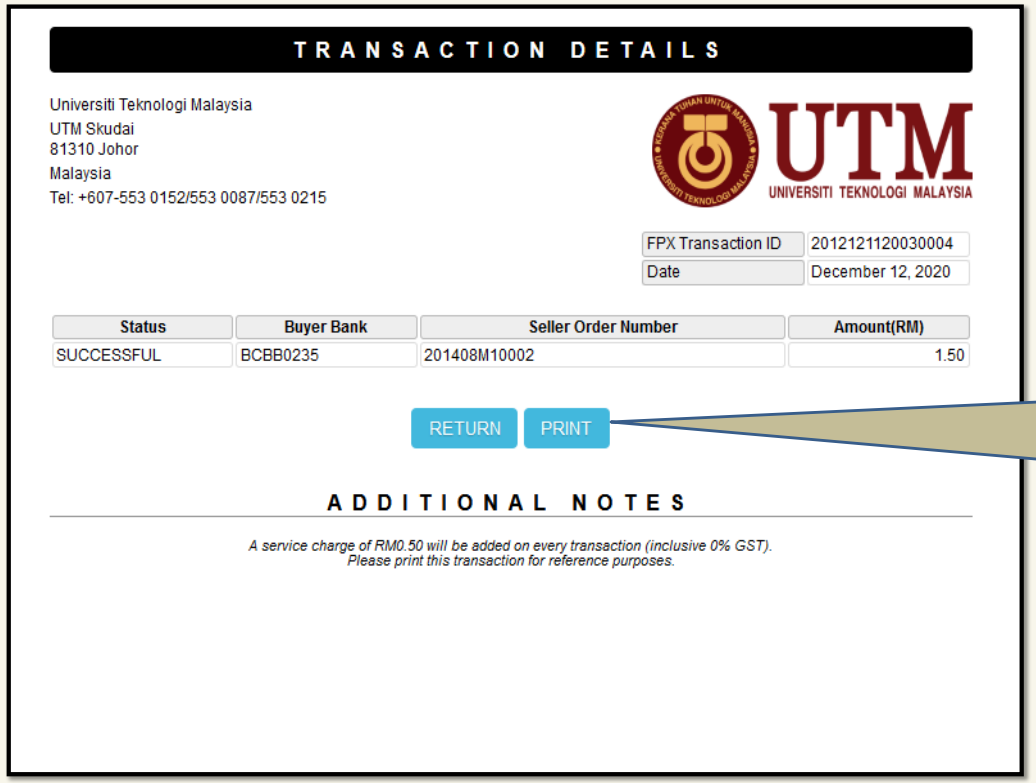

TRANSACTION DETAILS

Universiti Teknologi Malaysia
UTM Skudai
81310 Johor
Malaysia
Tel: +607-553 0152/553 0087/553 0215

UTM UNIVERSITI TEKNOLOGI MALAYSIA

FPX Transaction ID	2012121120030004
Date	December 12, 2020

Status	Buyer Bank	Seller Order Number	Amount(RM)
SUCCESSFUL	BCBB0235	201408M10002	1.50

RETURN PRINT

ADDITIONAL NOTES

A service charge of RM0.50 will be added on every transaction (inclusive 0% GST).
Please print this transaction for reference purposes.

25. Payment Successful. Print the receipt for reference or return to the page