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|  | <b>ACADEMIC MANAGEMENT AND CONVOCATION</b><br><b>SECTION (AMaCS)</b><br><b>ACADEMIC MANAGEMENT DIVISION</b><br><b>DEPARTMENT OF REGISTRAR</b>                   | Form No. : <b>AMD/PG/01</b><br>Edition : <b>3</b><br>Effective Date : <b>1/9/2022</b><br>Page (s) : <b>1</b> |
|   | <b>PERMOHONAN PENGECUALIAN YURAN PELAJARAN</b><br><b>(PELAJAR PENYELIDIKAN)</b><br><b>APPLICATION FOR EXEMPTION OF STUDY FEES</b><br><b>(RESEARCH STUDENTS)</b> |  |

Diisikan Oleh Pelajar (*To be completed by Student*)

**Terms and conditions: (Please read carefully before submitted the form)**

- This application is applicable for **Mainstream Programme** only and **NOT qualified for students intake Semester II, 2016/2017 Session & onwards.**
- Please submit this application **before week 8** of the semester.
- Senior students who registered their study programmes by Research are eligible for :
  - 50% reduction of the Study Fees** only if they fulfil the following conditions:
    - Registered beyond the Prescribed/Normal Duration (Semester) of their study programmes;
    - Had registered the thesis/dissertation subject in the Previous Semester and obtained Good Pass (KB);
    - Obtained written verification by the faculty/supervisor that the students have completed their experimental work for their thesis/dissertation.
  - Study Fees exemption** only if they fulfil the following conditions:
    - Registered beyond the Prescribed/Normal Duration (Semester) of their study programmes;
    - Had registered the thesis/dissertation subject in the Previous Semester and obtained Good Pass (KB);
    - Submit their thesis/dissertation for examination before the first day of the 9th week of the semester.
    - Please enclose a copy of the thesis submission form.
- Students with sponsorship** status are **NOT** eligible to apply reduction of study fees.
- Application only applicable for current semester study fees. Please enclose registration course slip for current semester. **No reduction for Service Fee.**

Nama Penuh / Full Name :

No MyKad / ISID No. / MyKad No./ISID No. :

No. Matrik / Matric No. : 



 contoh/e.g : PA091642

Fakulti / Faculty : \_\_\_\_\_

Program Pengajian / Programme of Study : 



 contoh/e.g : MBJA1CBQ

Nama Program/Name of Programme : \_\_\_\_\_

Semester pengajian yang dipohon pengecualian: (Permohonan hanya akan dipertimbangkan selepas pelajar **menyelesaikan semester minimum/lazim.** [(Semester from which exemption is sought: (*Exemption cannot be considered unless the minimum/prescribed semester requirements have been completed*)).

Semester: \_\_\_\_\_ Bilangan Semester (No. of Semesters) : \_\_\_\_\_/\_\_\_\_\_

Alasan Permohonan/ Reason for Application

Sokongan oleh Penyelia/ Supervisor's Recommendation

\_\_\_\_\_

\_\_\_\_\_

**Saya bersetuju dengan terma dan syarat yang ditetapkan.**  
I agree with Terms and Conditions stated.

Nama Penyelia: \_\_\_\_\_  
Supervisor's Name

Tandatangan Pelajar: \_\_\_\_\_  
Student's Signature

Tandatangan & Cop: \_\_\_\_\_  
Signature & Stamp

Tarikh / : \_\_\_\_\_  
Date

Tarikh / : \_\_\_\_\_  
Date

| KELULUSAN SEKSYEN PENGURUSAN AKADEMIK & KONVOKESYEN (AMaCS)                             |  |                                     |   |
|---|--|-------------------------------------|---|
| <b>Senarai Semak/ Checklist :</b>   |  |                                     |   |
| 1. Program Perdana /F.Track Mainstream Programme  | : <input type="checkbox"/> Ya/Yes<br><input type="checkbox"/> Tidak/No | Diluluskan / Approved               | : <input type="checkbox"/> Tidak Diluluskan / Not Approved : <input type="checkbox"/>       |
| 2. Bil. Semester No. of Semester  | : _____ / _____  | Sesi Semester Semester Session      | : _____   |
| 3. Penajaan Sponsorship   | : Ada/Yes _____<br>Tiada/No  | Jumlah Diluluskan / Amount Approved | : <input type="checkbox"/> 50% of study fees<br><input type="checkbox"/> 100% of study fees |
| 4. Kedudukan Baik (KB) pada semester lepas Obtained Good Pass (KB) on previous semester | : Ya/Yes<br><input type="checkbox"/> Tidak/No                          | Ulasan/ Remarks                     | : _____<br>_____  |
|   |  | Tandatangan & Cop Signature & Stamp | : _____   |
|   |  | Tarikh/Date                         | : _____   |