

# Terms and Conditions:

- 1. Fill and COMPLETE the form.
- 2. Read and sign the Student Declaration at **Section II.**
- 3. Obtain approval from UTM International and your Faculty.
- 4. Submit the COMPLETE form and documents related to Faculty Academic Office.
- 5. Please note that completion of this form does not guarantee that you will be granted for deferment.
- 6. Tuition fee is chargeable if registered course/s. Refer to UTM Rules (Student Finaancial) Part V Sub-rules 9 (3) for more informations. It is accessible at Finance menu in My UTM portal.

## SECTION I : TO BE COMPLETED BY STUDENT

Full Name	:																
		-															
ISID Number	:																
Matric Number	:								e.g	: Mŀ	XA19	1001	/A15	KE1	234		
Programme of Study	:								e.g	: Mł	KAJA	1AJ	A				
Faculty	: _																_
Programme	: _		- 1	<b>K</b>	- f F	 <u> </u>	(0	l.	 /D1	-1	- <b>f</b> E -	<u> </u>		(Fl			_

#### e.g : Master of Engineering (Geotechnics)/Bachelor of Engineering (Electrical)

### **SECTION II : DETAILS OF DEFERMENT (TO BE COMPLETED BY STUDENT)** *{Please tick* ( $\sqrt{}$ ) *in the appropriate box}*

1. Have you had deferred your Yes No If yes, I deferred during Ses	·			/	(e.g: in 1 – 2017/2018)				
2. I wish to defer my study duri	ng Session/ Se	emester :		/	(e.g: in 1 – 2018/2019)				
3. I will return to continue my study in Session / Semester : (e.g: in 1 – 2019/2020)									
4. Reason for defer :									
1. Financial Difficulties	* Pleas	<b>b Commitment</b> se attach an officio organization		5	5. University/ Nation Interests * Please attach an official letter				
2.Personal Matters	* Plea report	ealth Problem se attach the medi t from the Doctor rsity Medical Cent	or		5. Others (Please Specify)				

## **Student Declaration:**

I understand that; if the deferment is not approved and I do not register any courses, I will be terminated from my study which may affect my Student Pass. If the deferment is approved, the Department of Immigration of Malaysia will be notified by UTM International Office that I am defer my study and that may result in cancellation of my Student Pass. I am obliged to pay any outstanding fees to UTM.

Student's Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Reminder:- \*Please submit the COMPLETE form and documents related to Faculty Academic Office



semester

i.e : Sem 2-2019/2020

	<b>: TO BE COMPLI</b> ) in the appropriate	E <b>TED BY UTM INTERN</b> e box}	NATIONAL OFFICE					
Approve	d	Not Approved						
UTM Internatio	onal Officer signatu	ıre & stamp:						
Signature :			Date	:				
*Please surre	ender your passp	oort						
SECTION IV : MIXED MOD	<b>: SUPERVISOR H</b> E) {Please tick (√)	<b>RECOMMENDATION (</b> ) in the appropriate box}	FOR POSTGRADUA	TE STUDENT - RESEARCH &				
	nmended ecommended	Supervisor's commen	nts:	Signature & Stamp :				
				Date :				
	<b>APPROVAL BY</b> A case tick ( $$ ) in the		CTOR OR COORDIN	ATOR OF THE FACULTY/				
Appro Not A	oved pproved	Assoc. Chair/Directo comments:		Signature & Stamp :				
				Date :				
	F	<b>OR FACULTY ACADEM</b> { <i>Please tick</i> ( $$ ) in th		LY				
Approval	: Ap	oproved	Comments:					
	No	ot Approved						
Deferred Semester	: i.e: Sem 2-20	/						
Defer Code (AIMS)	(Se 7 - (Se 0 -	Deferment of Study emester deferred is counted) - Medical Leave emester deferred is not counte - Special Case emester deferred is not counte	ed)					
Total semester available	: sen	nesters	STATUS O	OF UPDATING AIMS RECORD				
Student's final	:	/	Updated by Date	:				