



UNIVERSITI TEKNOLOGI MALAYSIA

APPLICATION FOR CONFERMENT OF DEGREE/DIPLOMA  
 SEMESTER \_\_\_\_\_, SESSION \_\_\_\_\_

**SECTION A - PLEASE COMPLETE SECTION A ONLY.** Upon completion, the first carbon copy is to be given to the office at the Faculty and the second copy to the Academic Advisor. The third copy is for the student's copy.

Name :

(Use Capital Letters according to the spelling used in your Identity Card/Passport)  
 Please enclosed a copy of your Identity Card/Passport

(Old) Identity Card No. Passport No.	<table border="1" style="width: 100%; height: 20px;"></table>	(New) Identity Card No. Passport No. (If applicable)	<table border="1" style="width: 100%; height: 20px;"></table>
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Year/Program : ..... Sex : M  F

Race : ..... Nationality : .....

Major/ Area of Specialization: .....(If applicable)

Session/Semester of Completion : .....

Mailing Address : .....  
 .....

Email : ..... Telephone No.: .....

**All matters related to the Convocation and Official Results will be sent to the address above. If there are any changes to the name and address, please inform the faculty or the Registrar's Office (Academic Management Division) immediately.**

**DECLARATION :**  
 I, hereby declare that I will fulfill/have fulfilled the conditions required in order to be conferred the degree/diploma\* in Semester\_\_\_\_, Session\_\_\_\_\_.

Signature : ..... Date.....

**SECTION B - TO BE COMPLETED BY THE ACADEMIC ADVISOR**

I certify that the student listed above is eligible/not eligible to be conferred the degree/diploma.

Reason(s) for not approving:  
 .....

Name of Academic Advisor : .....

Signature : ..... Date .....

**SECTION C - FOR FACULTY OFFICE USE**

The student will be/not be conferred \* due to the following:  
 Tick ( / ) in the appropriate box

Bachelor Degree	<input type="checkbox"/>	First Class Diploma	<input type="checkbox"/>
First Class (Honours)	<input type="checkbox"/>	Second Class Diploma	<input type="checkbox"/>
Second Class Upper (Honours)	<input type="checkbox"/>		
Second Class Lower (Honours)	<input type="checkbox"/>		

Dean's Signature: ..... Date .....