



BAHAGIAN PENGURUSAN AKADEMIK  
PEJABAT TNC (A&A)

No. Borang: BPA/KNV/2  
Edisi : 2  
Tarikh Kkuatkuasa : 21/12/2021  
Muka Surat : 1

KEBENARAN MENGEPOS IJAZAH /  
DIPLOMA  
AUTHORIZATION FORM FOR POSTAGE OF  
DEGREE/DIPLOMA

**BORANG KNV 2 / FORM KNV 2**

**MAKLUMAT GRADUAN *Graduate's Particulars***

Nama Graduan .....  
*Name of Graduate*

Nombor Kad Pengenalan/Pasport .....  
*Identity Card/Passport Number*

Nama Program .....  
*Program*

Tahun Konvokesyen ..... Nombor Telefon .....  
*Year of Convocation Telephone Number*

Alamat .....  
*Address*

**PENGAKUAN GRADUAN *Graduate's Consent***

Saya dengan ini membenarkan pihak Universiti mengedpos ijazah/diploma saya seperti mana alamat yang tertera di atas. Saya berjanji dan mengaku akan bertanggungjawab ke atas apa jua kemungkinan yang berlaku ke atas sijil saya apabila diposkan oleh pihak Universiti.

2. Bersama ini disertakan bayaran pengeposan berjumlah **Ringgit Malaysia : Sepuluh Sahaja**  
Bayaran adalah melalui ecommerce ([https://ecommerce.utm.my/v3/page2.php?pageid=select&order=3a494ac009c8c7ca5e5a47d7e77aa35e950fe545115820&category\\_id=26](https://ecommerce.utm.my/v3/page2.php?pageid=select&order=3a494ac009c8c7ca5e5a47d7e77aa35e950fe545115820&category_id=26))

3. Saya sedia maklum bahawa **Universiti hanya mengeluarkan sekali sahaja Ijazah/Diploma.**

Saya mengaku akan bertanggungjawab di atas tindakan memberi kebenaran dan tidak akan membuat sebarang tuntutan terhadap Universiti Teknologi Malaysia sekiranya sijil berkenaan rosak atau hilang.

I as the name mentioned above, authorize the University to post my degree/diploma to the address as stated above. I will be held responsible and acknowledge that University will not held responsible for any loss or damage to my award during postage.

Herewith I enclosed receipt are payment through ecommerce (<https://ecommercev2.utm.my/index.php>) with the amount of **Ringgit Malaysia : Ten Only.**

**I am aware that Universiti Teknologi Malaysia issues the Degree/Diploma certificate only once.** I hold myself fully responsible for grating this permission. I am also aware that any claims made by me, should the certificate gets damaged or lost, will not be entertained by University.

.....  
Tandatangan Graduan  
*Graduate's signature*

Tarikh : .....  
*Date*

**SILA KEMUKAKAN DOKUMEN BERIKUT (bagi graduan yang TIDAK HADIR majlis konvokesyen)**  
**Please attach the following documents (for graduates who do not attend the convocation ceremony)**

- Salinan Slip Pengesanan Kajian Pengesanan / Graduan  
*A copy of 'online graduate tracer survey participation slip*
- Resit Bayaran Graduasi / Graduation Payment Receipt
- Slip Pemulangan Pakaian Konvokesyen  
*Return of convocation dress receipt*

**Sila emailkan / Please email :**  
[amdug@utm.my](mailto:amdug@utm.my) (bagi graduan Pra Siswazah / undergraduate graduands)  
[amdpg@utm.my](mailto:amdpg@utm.my) (bagi graduan Pasca Siswazah / postgraduate graduands)